



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	MUNESHWAR SINGH MUNESHWARI SAMTA MAHAVIDYALAYA, Jandaha, Vaishali
Name of the head of the Institution	Dr. Satya Nandan Prasad Singh
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	06227231101
Mobile no.	9431294030
Registered Email	msmsamtacollegenaac@gmail.com
Alternate Email	msmscollege@gmail.com
Address	Jandaha, Vaishali, Hajipur - 844505, Bihar
City/Town	HAJIPUR
State/UT	Bihar
Pincode	844505

2. Institutional Status																			
Affiliated / Constituent			Constituent																
Type of Institution			Co-education																
Location			Rural																
Financial Status			state																
Name of the IQAC co-ordinator/Director			Dr. Nand Lal Choudhary																
Phone no/Alternate Phone no.			06227231101																
Mobile no.			9430484464																
Registered Email			msmsamtacollegenaac@gmail.com																
Alternate Email			msmscollege@gmail.com																
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)			https://msmscollege.in/assets/resources/AQAR%202018-19.pdf																
4. Whether Academic Calendar prepared during the year			No																
5. Accreditation Details																			
<table border="1"> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accreditation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> <tr> <td>1</td> <td>B</td> <td>2.01</td> <td>2017</td> <td>02-May-2017</td> <td>01-May-2022</td> </tr> </table>						Cycle	Grade	CGPA	Year of Accreditation	Validity		Period From	Period To	1	B	2.01	2017	02-May-2017	01-May-2022
Cycle	Grade	CGPA	Year of Accreditation	Validity															
				Period From	Period To														
1	B	2.01	2017	02-May-2017	01-May-2022														
6. Date of Establishment of IQAC			18-Feb-2018																
7. Internal Quality Assurance System																			
<table border="1"> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> <tr> <td>Spoken English Programme</td> <td>20-Aug-2018 7</td> <td>16</td> </tr> <tr> <td colspan="3">No Files Uploaded !!!</td> </tr> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries	Spoken English Programme	20-Aug-2018 7	16	No Files Uploaded !!!				
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Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries																	
Spoken English Programme	20-Aug-2018 7	16																	
No Files Uploaded !!!																			

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- Directed departments to analysed the Students' Feedback Forms and submit the report to IQAC.
- Department wise ParentTeachers Meet has been organized.
- Students given opportunity to report their grievances and suggestion for immediate action in the Students' Suggestion Box
- Directed departments to conduct seminars/workshops on relevant issues related to the betterment of social life.
- Providing Career guidance to the students keeping in view their skill and abilities.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
? Quiz, Debate	• Organized numerous Quiz, Debate and Speech Competition
? Seminars & Workshop	• Organized Seminars / Workshops on Relevant topic likes Awareness of regarding health's
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	07-Apr-2017
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	22-Jan-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Curriculum is prepared by the university and some teachers of the college are also the members of syllabus committee. The curriculum prepared by the university is relayed to the colleges and the academic calendar circulated by the university is followed by every department of the college. The college taking into account the number of departments, number of teachers, students and infrastructures meticulously prepare a routine which is circulated to every department of college. The departmental council of each department in consultation with Routine In-charge finalizes its own routine accordingly. The curriculum is translated into action through lectures, assignments, discussions, seminars, workshops etc.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
1	DCA	03/09/2018	180	Employability	Yes

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	15

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	0
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCA	Computer Applications	25
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback are obtained through various stakeholders (i) Students (ii) Teachers (iii) Parents (iv) Staffs (V) Alumni. Questions in feedback relate to academic, administrative aspects of the college. These questions cover almost all important areas starting from curricular aspects to teaching, learning and evaluation, student support and progression, infrastructural supports, governance and management. There are separate set of question for each stake holders students, teachers, alumni and staffs.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Botany	186	43	43
BSc	Chemistry	137	12	12
BSc	Maths	225	21	21
BSc	Physics	186	90	90

BSc	Zoology	186	76	76
BA	English	137	53	53
BA	Economics	154	37	37
BA	Hindi	154	40	40
BA	History	372	168	168
BA	Psychology	308	63	63
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	3109	0	19	0	19

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
2	2	1	1	1	0

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The College administration has ensured that students taking admission in various regular and vocational courses are provided with a mentor or a councilor to help them choose their future career depends their capabilities and efficiency. Students are properly counselled to focus on their career and perform studies in right perspective to achieve their goals. Multipronged strategies are adopted for student mentoring and these include: Entrusting Teachers: Although students are free to approach any teachers to seek suggestions on academic matters, personal problems and career guidance, yet one or two teachers in each department are entrusted as mentors for this specific role.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3109	19	1:164

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
41	19	22	0	19

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers	Designation	Name of the award,
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	receiving awards from state level, national level, international level		fellowship, received from Government or recognized bodies
Nill	NIL	Nill	NIL
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
BSc	UG-BOT	Part III	31/05/2019	02/10/2019
BSc	UG- CHE	Part III	31/05/2019	02/10/2019
BSc	UG-MATHS	Part III	31/05/2019	02/10/2019
BSc	UG-PHY	Part III	31/05/2019	02/10/2019
BSc	UG-ZOO	Part III	31/05/2019	02/10/2019
BA	UG-ENG	Part III	31/05/2019	02/10/2019
BA	UG-ECO	Part III	31/05/2019	02/10/2019
BA	UG-HIN	Part III	31/05/2019	02/10/2019
BA	UG-HIS	Part III	31/05/2019	02/10/2019
BA	UG-PSY	Part III	31/05/2019	02/10/2019
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

At U.G. level, internal examination in theory papers, practical, presentations on various topics given by the students, are regularly conducted and students are evaluated on based on performances

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Yes, The academic calendar is strictly followed as per the University guidelines. The examinations are conducted on semester basis for the Reegular Vocational courses. However, examinations for the UG level are held on annual basis.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.msmscollege.edu.in/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG-ENG	BA	English	30	29	96.66

UG-ECO	BA	Economics	68	51	75
UG-HIN	BA	Hindi	117	95	81.19
UG-HIS	BA	History	343	271	79.008
UG-PSY	BA	Psychology	177	132	74.57
UG-POLSC	BA	Pol. Sci	168	128	76.19
UG-SAN	BA	Sanskrit	4	4	100
UG-URD	BA	Urdu	6	4	66.66
UG-BOT	BSc	Botany	123	90	73.17
UG- CHE	BSc	Chemistry	61	12	19.67
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://msmscollege.in/#>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NIL	0	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
ENVIRONMENTAL POLLUTION GLOBAL WARMING	CHEMISTRY	03/08/2018
CONVERTING WASTE INTO ASSETS	CHEMISTRY	07/11/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	ZOOLOGY	1	4
International	ZOOLOGY	1	3
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
0	0
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Role of aloin in the modulation of certain immune parameters in skin mucus of an Indian major carp, Labeo rohita	Ayan Srivastava	Fish and Shellfish Immunology	2018	4	DEPT. OF ZOOLOGY, BHU	16
Alterations in the activity of certain enzymes in the gills of a carp Labeo rohita exposed to an azo dye, Eriochrome	Ayan Srivastava	Fish Physiology and Biochemistry	2018	4	DEPT. OF ZOOLOGY, BHU	8

black T: A biochemical investigation						
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Alterations in the activity of certain enzymes in the gills of a carp <i>Labeo rohita</i> exposed to an azo dye, Eriochrome black T: A biochemical investigation	Ayan Srivastava	Fish Physiology and Biochemistry	2018	84	8	Dept. of Zoology, BHU
Role of aloin in the modulation of certain immune parameters in skin mucus of an Indian major carp, <i>Labeo rohita</i>	Ayan Srivastava	Fish and Shellfish Immunology	2018	130	16	Dept. of Zoology, BHU
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	0	1	6
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/	Number of teachers	Number of students
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	collaborating agency	participated in such activities	participated in such activities
Village Clean Programme	NSS	2	15
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	0
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
IQAC	IQAC	Swachh Bharat	2	24
IQAC	IQAC	Aids Awareness	2	18
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	NIL
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	0
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2100000	2055680

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
NIL	Partially	0	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	10120	408400	0	0	10120	408400
Reference Books	556	66720	0	0	556	66720
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwid h (MBPS/ GBPS)	Others
Existin g	14	1	1	0	1	5	4	30	0
Added	0	0	0	0	0	0	0	0	0
Total	14	1	1	0	1	5	4	30	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and
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	recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1000000	750000	500000	400000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Physical facilities and academic facilities form the integral part for effective implementation of the curriculum through quality teaching and learning process. The Principal, Routine incharge in consultation with HoDs strive to provide conducive ambience by allocation of spaces, classrooms, laboratories, access to computers etc. to different departments along with adequate infrastructural support for carrying out curricular, cocurricular, extracurricular and research activities. Each department has its own classrooms in which lectures are delivered. Practical subjects like Physics, Chemistry, Botany, Zoology Maths.
https://www.msmscollege.edu.in/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Poor Boys Fund	17	5100
Financial Support from Other Sources			
a) National	Scholarship under various scheme	55	55000
b) International	Nil	Nil	Nil
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
International Yoga Day	21/06/2018	35	IQAC
Communication Skills	13/08/2018	28	IQAC
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the	Number of	Number of	Number of	Number of
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	scheme	benefited students for competitive examination	benefited students by career counseling activities	students who have passed in the comp. exam	students placed
2018	REEMEDIAL CLASSES	21	21	15	15
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	NIL	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	25	B.A.	History	Patna Univ.	M.A. (HISTORY)
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	5
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Basketball	Inter Level	15
Kabadi	Inter level	15
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
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Nil	NIL	Nil	Nil	Nil	Nil	NIL
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Activities of the student council and representatives of students on academic and administrative bodies/Committees of the institution. The following academic and administrative bodies have students representatives: (i) Student Union (ii) Administrative wings of NCC and (ii) NSS The college has active student union whose members are elected. The student union of the College has been allocated a separate room with requisite facilities. The representative character of students union defines its roles and responsibilities.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

7

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Teachers, staffs and students are members of various committees and are involved in decision making process which renders it participatory in nature. This helps in improving the effectiveness and efficiency of institutional process. The college promote a culture of participative management Through deliberations and interaction with teachers, staffs, various committee member and students, the college leadership encourages the decentralization and participative management.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The college is a constituent unit of B.R.A. Bihar University UG curriculum is prepared by the university and a large number of teachers are members Board of studies/syllabus committee.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	To be introduced from next academic session
Administration	Introduce to MIS

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr. Nand Lal Choudhary	ARBINDO SCIENCE SOCIETY	ARBINDO SCIENCE SOCIETY	2500
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Computer Literacy Programme	Computer Literacy Programme	19/11/2018	20/11/2019	19	25
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	5	07/07/2018	27/07/2018	21
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
19	19	38	38

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
YES	YES	YES

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The income and expenditures are closely monitored by Bursar (Income), Bursar(expenditure) and the Accountant headed by the principal. Proposals for college are approved by Development cum Building committee and proposals pertaining to purchases are approved by the "Purchase Committee" of the college. All financial rules and regulations are properly followed. Internal audits are done annually after the end of the financial year. Audits of all accounts including Vocational/Professional departments are carried out.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	0
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	University
Administrative	No	Nill	Yes	University

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Suggestions for improvement of academics 2. Cooperation in maintaining discipline 3. Participation in cultural events, sports etc.

6.5.3 – Development programmes for support staff (at least three)

1. Computer Training 2. Administrative Skills 3. Conducive environment for self up gradation.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

No PG programme

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Nill
c)ISO certification	Nill
d)NBA or any other quality audit	Nill

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Seminar and Workshops Development of Software for online	06/07/2018	06/07/2018	07/07/2018	27

feedback

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Understanding the co constitution of gender and politics in context of gender equality	19/07/2018	20/07/2018	17	38

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
2 KW

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	5
Physical facilities	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nill	Nill	Nill	Nill	Nill	NIL	NIL	Nill

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Gender sensitization	13/07/2018	Submitted to University for its evaluation to introduced in the curriculum

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Skill development courses which enhance employ	24/07/2018	08/08/2019	20

ability among vocational course students			
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)			
The college has set up an eco club to maintain an eco friendly atmosphere the campus. The College has already declared no plastic and no polytene zone on the campus.			
7.2 – Best Practices			
7.2.1 – Describe at least two institutional best practices			
Solar energy plant has been installed on the College campus linking with computer labs.			
Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link			
https://msmscollege.in/			
7.3 – Institutional Distinctiveness			
7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words			
To instill a spirit of full commitment and devotion at the mental and level among students to be good citizens of the country and serve society for a better tomorrow as enshrined with the motto and vision of college .			
Provide the weblink of the institution			
https://msmscollege.in/			
8.Future Plans of Actions for Next Academic Year			
The College has proposed to introduce academic audit and administrative reforms to cope with increasing needs of the students. The College has proposed to enhance research activities and publications of the journal time to time to keep faculty members abreast of the progress about the advancement.			