

SELF STUDY REPORT

**Submitted
To**



**NATIONAL ASSESSMENT AND
ACCREDITATION COUNCIL**

Bangalore - 560072

By

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Samta Mahavidyalaya

Jandaha, Vaishali, Bihar - 844505

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NAAC Steering Commttee

1. Dr. Bhishwa Mitra Prasad Choudhary
Principal Chairperson
2. Dr. Nand Lal Choudhary
Associate Professor, Department of Chemistry
M.S.M. Samta College, Jandaha Coordinator
3. Dr. Binod Prasad Singh
Associate Professor, Department of Mathematics
M.S.M. Samta College, Jandaha Member
4. Dr. Chandeshwari Yadav
Associate Professor, Department of Physics
M.S.M. Samta College, Jandaha Member
5. Dr. Arun Kumar Singh
Associate Professor, Department of Physics
M.S.M. Samta College, Jandaha Member
6. Dr. Ram Kishore Singh
Associate Professor, Department of History
M.S.M. Samta College, Jandaha Member
7. Dr. Shivshankar Prasad Roy
Associate Professor, Department of Political Science
M.S.M. Samta College, Jandaha Member
8. Dr. Ramnath Rai
Associate Professor, Department of Physics
M.S.M. Samta College, Jandaha Member
8. Prof. Upendra Kushwaha, MP & Minister
Govt. of India & Ex Faculty Member,
Department of Political Science
M.S.M. Samta College, Jandaha Member

PREFACE

Muneshwar Singh Muneshwari Samta College is a prestigious co-educational institution located at Jandaha (extremely rural area), Vaishali district, the birth place of Mahavira. The college was established in the year 1970 imparting UG teaching. It was approved by the University Grant Commission, New Delhi, under section 2(f) and 12 (B) in the year 1982. Approximately 3000 students belonging to the General, SC, BC, OBC and minority categories are imparted teaching of mainstream subjects of two different streams by eminent teachers.

The college has a sprawling green campus with all modern facilities. We also run self financed vocational courses like BBA and BCA to sharpen the skill of desirous students. The college has Modern Laboratories, Smart Class Room, Seminar Hall, Girls & Boys Common Rooms, Indoor Sports Facilities and Facilities for Physically Challenged persons. We intend to improve in every sphere of higher education through the combined efforts of our faculty members and supporting staffs.

The college administration committed to develop further such as infrastructural development, modernization of laboratory, curricular development and adoption of ICT in teaching and learning process.

With a view to making the education more community based, various outreach programmes such as Blood Donation Camp, are taken up through the NSS unit of the College. Regular extra-mural lectures, interaction with the students in practical classes, UGC sponsored Remedial Classes and Coaching for Entry in Services are aimed at inculcating moral values in the students. The NSS volunteers of the college have participated in any type of activities and events.

The members of the NAAC Steering Committee are too enthusiastic to prepare the SSR. We have left no stone unturned to harness the potential of every teaching and non-teaching staff, student, alumni and other stakeholders. The visit of the peer team of the NAAC is one such glorious occasion for all of us and we will be immensely benefitted from the wise counsel.

Dr. Bishwamitra Prasad Chaudhary
Principal

Executive Summary

The executive summary of the institution analysed on the basis of SWOC, criterion wise are as follows:

Curricular Aspects

Curricular Aspects deals with the vision mission and objectives of the institution and its communication to the stakeholders. The vision of the institution is “Imparting an effective education to the socially, economically and educationally backward rural students of this region and equip the rural youth to face the challenges of modern age”. The College has been striving since its inception with a mission to provide quality education in modern disciplines and inculcating a sense of moral values, national pride and universal brotherhood among students.

The College offers 17 traditional undergraduate programmes in the faculties of Humanities, Social Sciences, Science, and Computer Science & Business Administration. These courses are offered with subsidized fee structure to serve low income students coming from backward rural background.

The college also adopted ICT teaching-learning in the different departments. Student enrichment programme are organized at the departmental level.

Teaching, Learning and Evaluation

The teaching, learning and evaluation describes in brief about the process of admission, it deals how these process are monitored and reviewed by the institutional mechanism. It explains how the admission policy of the institute reflects the National Commitment to diversity and inclusion. Keeping it in views, institution has adopted a transparent admission procedure with inclusion of a proper weightage to the students of weaker section of the society. It also discusses how the problems of students are redressed by the redressal cell. It also describes how the IQAC contributed to improve the teaching, learning process. This includes the details of beneficiaries of UGC sponsored Remedial Coaching and Coaching for Entry in Service. It deals with how the students are facilitated by using latest technology of ICT to develop their knowledge & skill.

This criterion describes in brief the quality of the teachers, most of the teachers are Ph.D holder and most of them are involved in research activities in the field of guiding the students for Ph.D, project work, publication work and participation in seminar, symposia, workshop and conference at different level.

Research Consultancy and Extension:

The institution promotes research activities through research cell and motivated by head of the institution. As a result some of the teachers are actively engaged in Minor Research Projects and publication work in journals and books. It describes how the institute makes efforts to develop scientific temper and research culture and aptitude. The details of extension activities and institutional social responsibility also explain in this criterion. The volunteers of the NSS actively participated in institutional social responsibility works.

Infrastructure and Learning Resource

Our college is spread over an area of 12 acres with academic blocks and administrative block. The college has sufficient number of classrooms, laboratory halls, reading rooms are well furnished with necessary furniture and equipment. The college has adequate facilities for indoor and outdoor games for sports activities. Separate common rooms for boys and girls with necessary facilities. Pure drinking water & cooler are available in academic and administrative block.

The college central library has been upgraded to provide reading hall facilities to girls, boys and teachers separately. Internet facility is available for all the faculty, staff and students on the college campus through wi-fi networking. The college has power backup facilities with silent Genset.

Student Support and Progression

At the time admission reservation policy of the State Government and University are strictly followed. UGC sponsored Remedial Coaching and Coaching for Entry in Service are provided to the weaker section of the society. Special classes are arranged for sent up students. Pass percentage during the last four years have been within the range of 90 - 95% in different department.

The college has Placement Cell, Coaching Centre and Counseling Centre have been playing effective role in motivating and guiding students to better learning and achieving high success rate in their academic career.

Students are involved in various cultural and sports activities. Students of this College represented the University in State level annual Tarang festival organized by different Universities of the State and games & sports competitions.

Governance, Leadership and Management

The vision and mission of the institution is clearly defined and it share with prospectus, notice board and website of the college. The present Principal of the college is a visionary, dynamic and academic person. He takes initiatives for all-round development of the College.

The Principal is the chief executive of the College. He has tried to develop participatory management by involving Heads, faculty members, staff and students towards developing the institution in different spheres. The Heads of the Departments hold meeting of departmental council at regular intervals. The Principal remains in regular contact and discussion with the Heads. As per requisition from different departments, the Principal orders for provision of funds and facilities to the departments.

Various committees function under the chairmanship of the Principal. Planning Board and the IQAC gives suggestions for quality improvement. The Bursar monitors the financial aspects of the college.

Innovations and Best Practices

The institution very sincere for environment consciousness, in the college campuses filament bulb replace with CFL and LED bulb. The college is adopted a primary school for institutional social responsibility and our NSS volunteers play vital role for providing all necessary benefits. The teaching and non-teaching staff is exposed to the importance of total quality management. The Planning Board and the IQAC ensures academic quality of the institution like organization of seminars, workshops and special lectures. N.S.S wings carry out extension and outreach activities. SC/ST/OBC students are given coaching classes. Tutor-ward and mentoring groups are formed. Teachers who are transferred from and to this college are given farewell and welcome respectively.

SWOC

Strength

- Well qualified and dedicated faculty members.
- The College provides adequate opportunities to socially, educationally, economically and marginalized sections of the society.
- A vibrant Career and Counselling Cell facilitates counselling to students for seeking admission in various degree programmes within or outside the province.
- Teachers regularly participate in seminars, workshops and conferences to get updated on the changing trends in education and related areas.
- INFLIBNET N- List programme for e-resources.
- Rich library with internet facilities.
- Well quipped laboratory with modern equipments.
- Ragging free campus.
- Grievance redressal cell for staff and students.
- Students ensure their capabilities in modern day to day challenges
- Power back-up, computer aid, safe drinking water, modern toilet facilities to all.
- NSS, Cultural, Sports, different other educational and literary programmes being organized.

Weakness

- Shortage of faculty members.
- Shortage of supporting staff.
- Support from Alumni is nominal.
- Lack of adequate laboratory.

Opportunity

- There is wide scope for introduction of short term and long term job oriented courses like certificate, diploma and advance diploma in Mass Communication, Communicative English, Fish and Fisheries, Applied Psychology etc.
- Enhancement of career counseling and consultancy services.
- Enhancement in Research activities.

- Introduction of skill oriented programmes
- Banking, Railway, BPSC, UPSC, SSC, NDA, CDS and many others.
- Company secretary (helpful for Commerce Stream).

Challenges

- Poor schooling of the students and lack of basic knowledge about the subjects create problem in progress of the curriculum.
- The Alumni input and support in terms of finance, academics and personal presence is limited.
- Extracurricular talents and ventures are not being nurtured in the current system due to time constraints.
- Skill and competency development among the students.
- To enhance fluency in English Communication Skill to the students.
- To enhance the number of students for higher education.
- To motivate the students for research work.
- To enhance fluency in Language.

Future Plan

- Introduction of more add-on courses and vocational courses at UG and certificate level.
- Fully implementation of smart classrooms with audio visual aid for the faculty and students.
- To enrich the departmental laboratory with modern equipments.
- To enrich the departmental library with latest books and journals.
- To establishment of Research promotion cell
- Preparation of E-learning Resources by training faculty and outsourcing projects.

B. Profile of the Affiliated /Constituent College

1. Name and address of the college:

Name: Muneshwar Singh Muneshwari Samta Mahavidyalaya
Address: Jandaha, Vaishali
City: Hajipur Pin: 844505 State: Bihar
Website: www.msmscollege.in

2. For communication:

Designation	Name	Telephone with STD code	Mobile	Fax	Email
Principal	Dr. Bishwamitra Prasad Chaudhary	O: 06227-231101 R: 06227-231101	9430462521	06227-231101	msmscollege@gmail.com
Vice Principal					
Steering Committee Co-ordinator	Dr. Nand Lal Chaudhary	O: 06227-231101 R: 06227-231101	9430484464	06227-231101	msmscollege@gmail.com

3. Status of the of Institution :

- Affiliated College
- Constituent College
- Any other (specify)

4. Type of Institution:

a. By Gender

- i. For Men
- ii. For Women
- iii. Co-education

b. By shift

- i. Regular
- ii. Day
- iii. Evening

5. Is it a recognized minority institution?

- Yes
- No

If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence.

6. Source of funding:

Government

Grant-in-aid

Self Financing

Any other

<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

7. a. Date of establishment of the college: 01/01/1980

b. University to which the college is affiliated /or which governs the college (If it is a constituent college): Babasaheb Bhimrao Ambedkar Bihar University, Muzaffarpur (Bihar).

c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks (If any)
i. 2 (f)	01-01-1989	
ii. 12 (B)	01-01-1989	

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

Attached in **Annexure - A**

d. Details of recognition/approval by statutory/regulatory bodies other than UGC : N. A.

(AICTE, NCTE, MCI, DCI, PCI, RCI etc.)

Under Section/clause	Recognition/Approval details Institution/Department/ Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.				
ii.				
iii.				
iv.				

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes

No

If yes, has the College applied for availing the autonomous status?

Yes

No

9. Is the college recognized**a. by UGC as a College with Potential for Excellence (CPE)?**Yes No

If yes, date of recognition: (dd/mm/yyyy)

b. for its performance by any other governmental agency?Yes No

If yes, Name of the agency:

10. Location of the campus and area in sq.mts:

Location *	Rural
Campus area in sq. mts.	28351.2 Sq.m.
Built up area in sq. mts.	9450.4 Sq.m.

(* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.• **Auditorium/seminar complex with infrastructural facilities**• **Sports facilities**

- * play ground - Yes
- * swimming pool - No
- * gymnasium - No

• **Hostel**

- i.** Boys' hostel - No
- ii.** Number of hostels - No
- iii.** Number of inmates - No
- iv.** Facilities (mention available facilities)

• Residential facilities for teaching and non-teaching staff (give numbers available - cadre wise)

• Cafeteria - **Yes**• Health centre – **Yes**

Health centre staff –

Qualified doctor Full time Part-time Qualified Nurse Full time Part-time

• Facilities like banking, post office, book shops

Banking Facilities: Yes**Post Office:** Yes

- **Transport facilities to cater to the needs of students and staff:**No
- **Animal house:** No
- **Biological waste disposal:** Yes
- **Generator or other facility for management/regulation of electricity and voltage:** Yes
- **Solid waste management facility:** Yes
- **Waste water management:** Yes
- **Water harvesting:** Yes

12. **Details of programmes offered by the college (Give data for current academic year)**

Sl. No.	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/approved Student strength	No. of students admitted
1	UG	B. A.	3 Years	10+ 2 or Equivalent	Hindi English	1296	1904
2	UG	B. Sc.	3 Years	10+ 2or Equivalent	Hindi English	528	581
3	UG	B.C.A.	3 Years	10+ 2or Equivalent	Hindi English	50	27
4	UG	B.B.A.	3 Years	10+ 2or Equivalent	Hindi English	50	22
	Integrated Programmes P G	-	-	-	-	-	-
	Ph.D.	-	-	-	-	-	-
	M.Phil.	-	-	-	-	-	-
	Certificate courses	-	-	-	-	-	-
	UG Diploma	-	-	-	-	-	-
	PG Diploma	-	-	-	-	-	-

13. Does the college offer self-financed Programmes?

Yes No

If yes, how many?

14. New programmes introduced in the college during the last five years if any?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Number	<input type="text" value="02"/>
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- 15. List the departments:** (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Particulars	UG	PG	Research
Science	05	-	-
Arts	10	-	-
Commerce	-	-	-
Any Other	02	-	-

- 16. Number of Programmes offered under** (Programme means a degree course like BA, BSc, MA, M.Com...)

- a. Annual system
- b. semester system
- c. trimester system

- 17. Number of Programmes with**

- a. Choice Based Credit System
- b. Inter/Multidisciplinary Approach
- c. Any other (specify and provide details)

- 18. Does the college offer UG and/or PG programmes in Teacher Education?**

Yes No

If yes,

- a. Year of Introduction of the programme(s).....
(dd/mm/yyyy)
and number of batches that completed the programme

- b. NCTE recognition details (if applicable)
Notification No.:
Date: (dd/mm/yyyy)
Validity:.....

- c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

Yes No

19. Does the college offer UG or PG programme in Physical Education?

Yes No

If yes,

a. Year of Introduction of the programme(s).....
(dd/mm/yyyy)

and number of batches that completed the programme

b. NCTE recognition details (if applicable)

Notification No.:

Date: (dd/mm/yyyy)

Validity:.....

c. Is the institution opting for assessment and accreditation of Physical Education Programme separately?

Yes No

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor		*M	*F	*M	*F
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC / University / State Government	43						59		08	
<i>Recruited</i>	-	01	19	-	04	01	40	01	05	-
<i>Yet to recruit</i>	18						-		08	
Sanctioned by the Management/society or other authorized bodies	-	-	-	-	-	-	-	-	-	-
<i>Recruited</i>	-	-	-	-	-	-	-	-	-	-
<i>Yet to recruit</i>	-	-	-	-	-	-	-	-	-	-

*M-Male *F-Female

21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.							
Ph.D.		01	17		04	01	23
M.Phil.							
PG			02				02
Temporary teachers							
Ph.D.							
M.Phil.							
PG							
Part-time teachers							
Ph.D.							
M.Phil.							
PG							

22. Number of Visiting Faculty /Guest Faculty engaged with the College.

06

23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	2012-2013		2013-2014		2014-2015		2015-2016	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	136	99	112	83	107	91	204	137
ST	03	01	02	01	01	00	03	00
OBC	537	392	537	392	344	365	613	424
General	124	101	124	101	117	137	398	291
Others								

24. Details on students enrollment in the college during the current academic year:

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located	2532				2532
Students from other states of India					
NRI students					
Foreign students	02				02
Total					2534

25. Dropout rate in UG and PG (average of the last two batches)

UG	2015-16: 1.5 % 2014-15: 2.3 %
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26. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) including the salary component

Rs. 22362.00

(b) excluding the salary component

Rs. 4256.00

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes

No

If yes,

a) is it a registered centre for offering distance education programmes of another University

Yes

No

b) Name of the University which has granted such registration.

c) Number of programmes offered

d) Programmes carry the recognition of the Distance Education Council.

Yes

No

28. Provide Teacher-student ratio for each of the programme/course Offered : UG – 1: 42**29. Is the college applying for**Accreditation : Cycle 1 Cycle 2 Cycle 3 Cycle 4 Re-Assessment:

(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re-accreditation)

30. Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle 1: (dd/mm/yyyy) Accreditation

Outcome/Result..... Cycle 2: (dd/mm/yyyy)

Accreditation Outcome/Result.....

Cycle 3: (dd/mm/yyyy) Accreditation

Outcome/Result.....

** Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.*

31. Number of working days during the last academic year.

253

32. Number of teaching days during the last academic year

(Teaching days means days on which lectures were engaged excluding the examination days)

231

33. Date of establishment of Internal Quality Assurance Cell (IQAC)

IQAC: 26/02/2014

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.

AQAR (i) (dd/mm/yyyy)

AQAR (ii) (dd/mm/yyyy)

AQAR (iii) (dd/mm/yyyy)

AQAR (iv) (dd/mm/yyyy)

35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information)

C. Criteria-Wise Inputs

CRITERION I: CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

- 1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

VISION

Imparting proper education to the socially deprived section of the students who are educationally and economically backward in rural area resulting for skill development.

MISSION

- Fostering innovation and creativity with professional discipline and hard work.
- Inculcating a sense of moral values, National pride and universal brotherhood among the students.
- Creating an environment of intellectual competence, scientific temper, environmental consciousness and awareness towards social responsibilities.
- Integrating a global perspective with the infusion of a sense of justice in their personality.

OBJECTIVES

- To empower students with required knowledge and skill to meet the challenges of the nation building.
- To provide equal opportunity to all the students without gender bias, with special emphasis on economically deprived sections of the society.
- To diversify the teaching and learning programmes to meet the socioeconomic demands of the time.
- To update students with the knowledge and concept of basic human rights.
- To develop self-learning habits through digital knowledge base.

The vision and mission statements are stated in the prospectus, college magazine, college website and also displayed on flex board at prime locations inside the campus.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

The Principal conducts regular meetings with the heads of different departments to develop different strategies for effective implementation of the curriculum and encourages faculty members to impart the curriculum through innovative teaching method like presentations, assignments, discussions, workshop, seminars, besides the conventional chalk-n-talk method. The faculty members are encouraged to attend workshops on new teaching-learning techniques organized by University.

1.1.3. What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

- Administrative as well financial support is provided by the university and the institution to the teaching faculties for effectively translating the curriculum and improving the teaching practices.
- The teachers are encouraged to participate in the orientation / refresher courses / workshops and other training programmes for updating their knowledge and improving teaching skill.
- The college encourages the teachers to conduct seminars/ symposium/ workshops/lecturer series and other interactive programmes in their respective departments.
- The institution provides teaching and reference material in the form of books, journals, magazines, etc.

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the curriculum provided by the affiliating University or other statutory agency.

- The college strictly follows the academic calendar developed by University.

- Necessary information is displayed for the students on notice board as well as at the college website.
- Departmental councils of the college meet periodically to take stock of the progress in teaching of different courses in the concerning subject.
- Regular internal assessment and feedback from students are obtained for academic improvement in different courses.
- The institution arranges special lectures by guest faculties / visiting faculties for effective curriculum delivery.
- A rich central library with latest books and periodicals is established in the college with calm and peaceful reading hall. Departmental seminar libraries are also available.
- Field trips / educational tours / visits to places of historical importance / local industries are also conducted.

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?

- The college has constituted different cells and committees like IQAC, Academic Committee, Research Committee, Career and Counseling Cell and other committees for the effective implementation of curriculum, promotion of research and creation of academic ambience.
- The Institution interacts with the local industries by arranging site visits of faculty members and students to local industries and inviting resource persons from concerning industry to the college. Data from the different industries is collected for presentation purpose.
- Most of the faculty members are associated with different bodies/associations of learning and research as Annual / Life members.

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

The college has a very limited role in curriculum designing. However,

suggestions from the faculty members and the students are communicated to the university by the Principal. Some of our faculty members have been part of the curriculum designing process in the university.

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

Yes, college has developed curriculum of Certificate Programme in Computer Application & Certificate in Communicative English as per UGC guidelines. It is then sent to the University Academic Council for approval.

1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?

- The progress is monitored by the IQAC and the Principal along with the
- Departmental Council ensures the stated objectives of curricular.
- Continuous evaluation of the student's feedback, result analysis, remedial messages and suggestions are some other methods.
- By encouraging students participation in extension activities conducted by the NSS Units of the college.
- By ensuring students participation in other co-curricular and extracurricular.

1.2 Academic Flexibility

1.2.1 Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.

The institution offers Certificate Course in Computer Application & Communicative English. The goals and objectives of these courses are to prepare students for pursuing their career. In spite of this the ultimate goal is to prepare the students for self-employment and good placement.

1.2.2 Does the institution offer programmes that facilitate twinning /dual degree? If 'yes', give details.

The college has so far not introduced any dual degree programme.

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in

terms of skills development, academic mobility, progression to higher studies and improved potential for employability

The college provides three year degree (Hons.) courses in the faculty of Arts and Science and Post Graduate Courses in five subjects of Arts and Science. No lateral mobility within and across the programmes exist, however, vertical mobility exists. Keeping in mind the national and regional demand and to generate employment, self financed three year courses are offered in BBA, and BCA. The students are encouraged to design small projects and presentation related to the theory work as well as to develop their communication skills by seminars/debates/oral presentations.

1.2.4 Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

Yes,

1. Bachelor of Computer Application.
2. Bachelor of Business Administration
3. Certificate Course in Computer Application
4. Certificate Course in Communicative English

These vocational programmes differ in matters of admissions, curriculum, fee structure, teacher qualification and salary etc. as follows.

1. Admission: Admission in traditional programmes prescribed by the affiliating university is taken on merit basis (marks obtained in the previous exam) while in self financed courses admission is taken on the basis of entrance test exams and G.D.

2. Curriculum: Curriculum is designed by the concerned departments of the university on the basis of the UGC guidelines and then is approved by the academic council of the university.

3. Fee structure is decided by the university.

4. Teacher Qualification: As per the UGC / university guidelines.

5. Salary etc. are based upon remuneration per class for guest teachers and monthly allowances for coordinators. Third and fourth grade employees are paid monthly emoluments as per university guidelines.

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.

The college has taken several steps to prepare its student as skilled workforce for the regional and global employment market. We have initiated training them in vocational courses like Computer Application, Communicative English. We intend to train our student at large scale to develop them in skilled workers in different fields suitable for employment in regional, national and international market.

- 1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice” If ‘yes’, how does the institution take advantage of such provision for the benefit of students?

The university does not provide such flexibility.

1.3 Curriculum Enrichment

- 1.3.1 **Describe the efforts made by the institution to supplement the University’s Curriculum to ensure that the academic programmes and Institution’s goals and objectives are integrated?**

- The college implements the university designed courses in the traditional as well vocational courses.
- In addition to the teaching of the core programmes we supplement it by special talks, seminars and interactive programmes.
- Co-curricular / extra-curricular activities through NSS and Cultural Society are conducted.
- Special courses like personality development classes, language enrichment classes and communicative English classes are also helpful in supplementing the university curriculum to the best of the spirit.
- The principal, IQAC and the Academic Committee ensures and monitors the implementation of the annual academic and co-curricular activities calendar.

- 1.3.2 **What are the efforts made by the institution to modify, enrich and organize the curriculum to explicitly reflect the experiences of the students and cater to needs of the dynamic employment market?**

The college effectively implements the curricular framed by its parent affiliating institution i.e. Babasaheb Bhimrao Ambedkar Bihar University, Muzaffarpur.

- Project work session, oral presentations are conducted for overall personality development as per the needs of dynamic employment market.
- The Co-curricular/ extra-curricular activities equip the students with knowledge, experience, skills and communication abilities.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

Gender sensitization and its moral and ethical values are highlighted in the induction programmes at the beginning of each academic session. Faculty members as well as guest speakers also contribute to the growing awareness on such issues. The college promotes the participation of its female faculty members in all aspects of academic and extra/Co-curricular activities and the IQAC, Academic Committees, editorial board of college magazine as well as all other committees have representation of female faculty members. Invited lectures, group discussion, projects and debates elocution and quiz supplement the university curricular in emphasizing issues of climate change, environmental education, Human Rights etc.

1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

We are taking the following measures to insure holistic developments of student are as follows:

- Moral, Ethical and disciplinary teachings: Our college is very much sincere about the moral, ethical and disciplinary turnout of the students. We organize various programmes under the banners of NSS, Cultural Committee and Debating Society among the students to gear-up the moral and ethical values with proper disciplinary actions.
- Employable and better life skills: Today the employment is a major problem among the youths. We are providing a Career Counselling Cell to motivate the students about the right way of learning and give the information about different opportunities in different streams. Even we also motivate the student towards self employment or enterpreneurship.
- Toward Community: The college encourage the practice of social services

through community drive. NSS are the pillar of our institution, through which our volunteers participated in different programmes and attached to society time to time. Our motto is the personality development of student through social services. We organize management of natural disaster such as flood, epidemic, earthquake and environmental pollution, AIDS awareness drive, blood donation campaign, literary and health checking programme etc.

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

We collect the feedback from the parents and students and after that enriches the curriculum of its regular courses through the academic body of the university. We organize regular session of gender sensitization, human rights, health and hygiene, global warming, against eve teasing, against ragging etc., time to time.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

With the support of various committees like IQAC, College Development Committee, College Academic Committee, Career & Counselling Cell and different departmental requisitions. The college monitor and evaluate the quality of its enrichment programme.

1.4 Feedback System

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

The suggestion of the faculty members regarding design and development of the curriculum are conveyed by the institutional head to the university.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

The college has a formal mechanism to obtain feedback from students and stakeholders on curriculum. We send our suggestion through our representative heads of the particular subject in this regards whenever the meeting of syllabus committee/academic council organized by the

university.

1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?

The following courses introduced in the last four years.

- a. Bachelor of Computer Application
- b. Bachelor of Business Administration
- c. Certificate Course in Computer Application
- d. Certificate Course in Communicative English.

Any other relevant information regarding curricular aspects which the college would like to include.

CRITERION II: TEACHING-LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process?

Publicity for enrollment in the college:

- College Notice Board
- College Website
- News papers and Electronic Media
- Advertisement in different college souvenir

Transparency in enrollment

- Application filled on the basis of minimum 45% marks for the hons. Level.
- Verification of application for by the members of admission committee.
- Recently university has noticed the order for entrance test, so now enrollment will be based on cut-off marks of the entrance test.
- Merit list are displayed on our college website and notice board.
- Government reservation policy is strictly followed.
- There are some other quota like NSS, Sports and Cultural Quota for admission in special categories.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

1. UG conventional/traditional courses by the merit list cum entrance test

2. Process of Admission:

- a. Inviting application above 45% of marks for Honours courses in subjects.
- b. Scrutiny of application forms by the admission committee.

- c. Conducting admission test at the college level on the basis of their performance in test as well as marks obtained in qualifying examination.
 - d. Preparation of Computerised merit list.
 - e. Admission within the stipulated time frame give by the university.
3. Display of merit list of selected students on college notice board and website of the college.
 4. Admission Quota for sports, NSS and Cultural are on the basis of trial and certificates.
 5. Admission on Quota for SC/ST/OBC are strictly followed.
- 2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

Programme	Minimum Percentage	Maximum Percentag
B. Sc.	45%	78%
B.A.	45%	73%

- 2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?

Yes,

- The college has a well defined and well designed mechanism to review the admission process annually and corrective measures are taken as and when required.
- There is an admission committee consisting of senior teachers and office staff which reviews the admission process periodically.
- The students' profiles are prepared and maintained annually by the IQAC in consultation with the Departmental councils.

- The profile is reviewed and assessed to find out the short comings if any and for their redressal. This helps in overall development of the students.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

* **SC/ST**

* **OBC**

* **Women**

* **Differently abled**

* **Economically weaker sections**

* **Minority community**

* **Any other**

- The institution follows the prescribed reservation policy of the State Government / affiliating University for SC/ST/OBC/EWS/Minority Community/ Differently-abled / Women / Any other categories.
- In addition to the prescribed quota the institution encourages the admission of the poor and underprivileged Section of students.
- The institution provides financial support to the poor and needy students from the Poor Boys Fund.
- Classes for differently-abled students are arranged at the ground floor. They are provided physical assistance. Some of the classrooms have ramp facilities. It is proposed to provide more ramp facilities.
- Direct admission is provided to the outstanding sport persons.
- Students with extra/co-curricular achievements are given due weightage in admission.
- Financial support is provided to the students of the above mentioned three categories.

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.

Programmes		Number of applications		Number of students admitted	Demand Ratio
1	UG	2015-16	2506	2073	1:1.5
		2014-15	1538	1162	1:1.5
		2013-14	1627	1352	1:1.5
		2012-13	1785	1393	1:1.5
M.Phil.		-		-	-
Ph.D.		-		-	-
Integrated PG Ph.D.		-		-	-
Value added		-		-	-
1					
2					
3					
PG Diploma		-		-	-
1					
2					
3					
Any other		-		-	-
1					
2					
3					

The trend of intake of student in last four years reflects almost a constant trend. We have initiated several measures to attract more students for admission by providing them better infrastructure and facilities and also by aggressive advertisement.

2.2. Catering to Student Diversity

2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

- Admissions are taken as per the Bihar Government and University norms.
- Financial support and learning materials is provided.
- Ramp facilities are provided to the students.

- Additional time is given in the University examination.
- Parents / attendants are allowed to accompany them.
- Special classes provided to slow learner.
- Special Quota provided to the differently-abled students.

Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

Yes it is assessed.

- The induction meet addressed by the institution head and in the presence of faculty members is held at the beginning of each academic session
- Orientation programmes are conducted by the concerned departments.
- The introductory classes and informal interaction with the students provide an insight into their needs in terms of knowledge and skill.
- Counseling prior to the admission.

2.2.3 What are the strategies drawn and deployed by the institution to bridge the knowledge gap of the enrolled students to enable them to cope with the programme of their choice? (Bridge/Remedial/Add-on/Enrichment Courses, etc.

The institution provides UGC Sponsored Remedial Coaching and Coaching for Entry in Services for SC/ST/OBC/Minorities and Weaker Section of the society for bridging the knowledge gap among the students. Besides, student enrichment programmes consisting of special classes, lectures etc. are also instrumental in narrowing the knowledge and skill gap.

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

- There is a Women Empowerment Cell working in the institution.
- The college promotes the participation of female faculty members in all aspects of Administration and curriculum.
- Sensitization of environmental issues and promotion of scientific temper is through poster / exhibition / seminars / workshops / quiz

competition/ invited lectures and the programmes conducted by NSS Units.

- Poster / Banner / Display on Notice Board.

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

- The advanced learners are identified according to their performance / marks obtained in the last qualifying exam.
- Teachers monitor their performance and provide mentoring to group of advanced learners.
- The advanced learners are encouraged to motivate the other students.
- Names and achievements of the advanced learners are displayed on the Notice Board and prizes are awarded.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc.)?

- The college arranges the introductory classes to the students to motivate them about his/her related subjects and try to keep up his/her moral.
- The college also consults them positively and guide & boost them about careeristic approach.
- We collect data from every department and analyse the causes of dropouts.
- We organize the student-teacher and parent-teacher meet regularly.

2.3 Teaching-Learning Process

2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

- The college strictly followed the academic calendar which is prepared by university.

- Each department functions according to the teaching plan prepared at the department level. The unit wise syllabus is discussed with the faculty of the department and the course work is distributed.
- The students are provided with supplementary study material, power point presentation.
- The college holds tests (written and oral) periodically at the departmental level to evaluate students.
- Evaluation of Final Examination (External) is organized by our parent university.

2.3.2 How does IQAC contribute to improve the teaching –learning process?

- The IQAC of our college plays an advisory and monitoring role for quality enhancement.
- The IQAC of our college receives feedback from the students, faculty members and other stakeholders. After analysing it gives necessary suggestions to the concerned department for implementation and improvement.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

- The faculty members identify levels of students and their caliber and modify their teaching methodology accordingly for establishing a better communication and rapport with them.
- In order to make the teaching student centric, local dialect is commonly used in the class room at initial stage and gradually they are brought to a standard level.
- Mentoring is provided to the students in the form of teachers-students group.
- The college has developed a well equipped Seminar Hall where students participate in Seminars, debates, group discussions, elocution contests and other oral presentations.

- Contact programmes help in promoting independent learning among the students.
- The college has Internet with Wi-Fi and INFLIBNET for accessing e-books and journals.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

- The college nurtures critical thinking and creativity of the students by encouraging them to contribute their creative / critical writings like Essay, Poems, Stories and reviews plays etc. to the college magazine.
- Poster Competition, Slogan Writing, Speech Contest, Debate, Quiz Contest are some other methods that help transform them into life-long learner and numerators
- Field trips, industrial visits and excursion trips to places of National importance are conducted so as to enhance their environmental consciousness and promote scientific temper.
- Science exhibition and project training also helps in inculcating scientific temper.
- Interaction with visiting faculty / guest speaker, foster scientific temper and critical thinking.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning – resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

- The college has computer facilities, Wi-Fi campus, INFLIBNET are available in the institution and are easily accessible to both faculty members and students for effective teaching-learning process.
- The institution planning to introduce smart class rooms, Language Lab to promote the effective and fruitful teaching.
- The college has computerized Library for fast circulation of books.

2.3.6. How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

- The faculty members of our college are exposed to advanced level of knowledge and skills through active participation in Orientation Programmes, Refresher Courses, Seminar, Conferences, Workshop and other training programmes.
- Guest / expert lectures on various issues like global warming, depletion of Ozone layers, Human rights, gender sensitization, moral and ethical values etc. are conducted.

2.3.7 Detail (process and the number of students benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students?

- The career counseling and placement cell of the college plays an active role in providing personal and psychological support as well as guidance services to the students.
- Group of students under specific mentors are provided with academic and personal guidance, career counseling and psycho-social support.
- A large number of students have benefitted from such programme.
- Mentoring support is also provided by the faculty members.

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

- The college provides separate Userid and Password of INFLIBNET to faculty members for accessing e-books and journals.
- The faculty member of our college adopted audio-visual methods for teaching with help of LCD projectors and PowerPoint presentation.
- The students of involves active participation through Quiz on the topic. It makes the subject interesting and easy to grasp.

2.3.9 How are library resources used to augment the teaching-learning process?

- The central library and the departmental seminars have rich collection of texts, reference books, journals and magazines for the faculty members and the students.
- The college library has a reading room with computer and internet facility. It is proposed to have a reprography facility in the library.
- The library committee is responsible for smooth functioning and overall monitoring of the library.
- Our library is also very much with computer, internet and INFLIBNET facility.
- Subscription of different types of journals has also helped in updating the knowledge and provides access to latest researchers.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

Yes. The institution has faced following challenges.

- The shortage faculty members. However, the institution overcomes the problem by inviting guest lectures and engaging extra classes by the dedicated team of faculty members.
- The college has faced constraints in completing in curriculum due to University examinations being held mid-session.
- In order to overcome such constraints the faculty members have to take extra pains in completing the curriculum by engaging extra classes.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

- The institute monitors and evaluates the quality of teaching learning with the help of IQAC. The IQAC periodically interacts with the faculty members and the stakeholders.
- The IQAC takes feedback and after analysis devises mechanism for effective monitoring for improving the teaching learning process.

2.4 Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum

- The recruitment policy of the faculty members lie in the domain of chancellor's office the college has no free hand in selection of its faculty members.
- However, they are encouraged to join orientation/refresher courses periodically to meet the changing requirements of the curriculum.
- The college plans to recruit and retain the best quality teachers in vocational courses.

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.							
Ph.D.		01	17		04	01	23
M.Phil.			02				02
PG							
Temporary teachers							
Ph.D.							
M.Phil.							
PG							
Part-time teachers							
Ph.D.							
M.Phil.							
PG							

2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT,

Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

- The college recruits well qualified part-time teachers in B.B.A and B.C.A. courses.
- The guest faculties are invited to enrich the curriculum.
- The institution provides in addition to the basic amenities and timely payment of remuneration, library, reading room, laboratory, computer, internet etc.
- Above all a conducive working environment helps in retaining as well as attracting qualified faculty members.
- The services of well qualified retired faculty members are also availed.
- The institution's student centric facilities help in retaining the existing teachers and attracting new talents.

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

a) Nomination to staff development programmes

Academic Staff Development Programmes	Number of faculty nominated
Refresher courses	71
Orientation programmes	18
Summer / winter schools, workshops, etc.	22

- b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning
- ❖ Teaching learning methods/approaches
 - ❖ Handling new curriculum
 - ❖ Content/knowledge management
 - ❖ Selection, development and use of enrichment materials
 - ❖ Assessment
 - ❖ Cross cutting issues
 - ❖ Audio Visual Aids/multimedia
 - ❖ OER's
 - ❖ Teaching learning material development, selection and use

B. Faculty training programmes organized by the institution.

- **Teaching learning methods** – The faculty members are provided training in computer operation, use of internet and OHP, LCD projectors.
- In order to handle the changes in the curriculum, the H.O.Ds calls meetings of their teacher and explains the new syllabus and devise strategies for effective implementation.
- The cross-cutting issues like Gender sensitization, climate-change Environmental issues, human rights, ICT etc. find an ample space in the college curriculum. The college at its own level and with the financial assistance from the UGC and other bodies conduct seminar/ symposium / Conferences / workshops / periodical lectures. The experts are invited to share and deliver their experiences.
- The self assessment report of the teachers is an important factor in the promotion of the faculties.

c) Percentage of faculty

- * invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies: 15%
- * participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies: 95%
- * presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies: 90%

2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

The college takes several steps to recharge teachers for the development of research and academic activities as follows:

- Grant of study leave and duty leave for participating in Seminar Conferences and other academic facilities.

- The institution encourages the faculty members to attend as well as conduct conferences / seminar/symposium/ workshops, training programs and to undertake research work.
- Most of the faculty members are actively engaged in Research supervision, Publication of books and research articles in esteemed panels.
- The institution proposes to introduce programmes for industrial engagement with the local industry.

2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

- Yes, the college has introduced a feedback system to evaluate the faculty members by the students and external peers.
- The feedback received by the students and external peer are analyzed and discussed by the College Education Council & IQAC.
- Suitable suggestions are implemented for improving the quality of teaching learning process.

2.5 Evaluation Process and Reforms

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

- The stakeholders particularly the students and the faculty members are made aware of the evaluation process in the induction meet at the each academic session.
- The information is also effectively disseminated through Notice Board, Prospectus, Classroom notices and college website.

- Regarding examination the university publishes communiqué in the newspapers.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

- The proposal sent to the university for introduce semester in the U.G. Courses & implementation of CBCS.
- Introduction of internal assessment system.
- Introduction of objective question in the U.G. courses in science.

The following reforms initiated by the college –

Internal Assesment

Assignments

Projects

Departmental Seminars etc,

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

The college ensures the effective implementation of the evaluation reforms of the university by strictly followed the academic calendar. The reforms initiated by the college are implemented by respective departments and monitored and supervised by the IQAC.

2.5.4. Provide details on the formative and summative evaluation approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.

- The college adopts both formative and summative evaluation assessment approach.
- The college carries out the tentative evaluation through class tests, group discussion, assignment, projects, verbal assessment, question-answer session, Departmental seminars etc.
- The summative evaluation is mainly through the annual/semester examination conducted by the Babasaheb Bhimrao Ambedkar Bihar University, Muzaffarpur.

- Prizes /Awards: Students has been awarded prize in the university and state level sports.

2.5.5 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

- The internal evaluation is based on monthly test examination, attendance, behaviours and discipline.
- The said examination conducted and evaluated answer books are returned to the student for the assessment by themselves too.
- All the internal assessment is monitored by the HOD and Principal ensure transparency.

2.5.6 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.

- Internal assessment of students, college considers parameters viz. regularity (attendance), class room behaviour, projects and presentation of projects in interview.
- In interview we try to ensure total transparency in all there aspects e.g. evaluated projects with comments are given to the students for improving upon their shortcomings.

2.5.7 Does the institution and individual teachers use assessment/evaluation as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.

Yes, the institution and individual teachers use the following assessment / evaluation as an indicator for evaluating student performance, achievement of learning objectives and planning:

- Marks in internal exam
- Classroom performance
- Behavioral aspects
- Communication skills
- Activities and performance in NSS, Sports, Cultural activities
- Certificate & cash/kind reward received by students for good performance

2.5.8 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

There is a Grievance Redressal Cell in the college that caters to redressal of grievances. The student grievances regarding evaluation and result are forwarded to the University for Redressal.

2.6 Student performance and Learning Outcomes

2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

Yes, the college has clearly stated learning outcomes stated in vision and mission statement of the college enshrined in the college prospectus, i.e., synchronizing tradition with modernity. By grooming students into confident, well equipped, culturally conscious, socially modern and globally competent person, the college translates learning outcomes into reality. The students and staff are made aware of these through the prospectus.

2.6.2 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

The teaching, learning and assessment strategies of the institution are structured to facilitate the achievement of the intended learning outcomes through:

- Well-equipped laboratories
- Well-equipped library
- Classrooms
- Audio-visual equipment

- Class tests, written assignments, oral tests, group discussions & interactive sessions.

2.6.3 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (quality Jobs, entrepreneurship, innovation and research aptitude) of the courses offered?

The college has taken concerted initiatives to achieve social and economic reforms. The NSS unit organise regular activities to energize social values. The vocational courses and other skill oriented activities provide reference to such course. The career counseling and placement cell plays an active role in this direction. The applied and basic science courses help in inculcating scientific temper and research aptitude.

2.6.4 How does the institution collect and analyse data on student learning outcomes and use it for planning and overcoming barriers of learning?

The college has formed IQAC to collect and analyse data on student learning outcomes. The college uses this data:

- To find out advanced & slow learner and plan strategies.
- To improve learning outcomes of both the categories.
- To remove their learning barriers by providing them remedial classes, peer learning etc.
- To inculcate a sense of ethical, moral and social values, national pride and universal brotherhood among the students.
- To infuse a sense of social responsibility, gender sensitivity and environmental consciousness.
- To equip the students with required knowledge and skills to meet the challenges of this competitive age.

2.6.5 How does the institution monitor and ensure the achievement of learning outcomes?

The college monitors the achievement of learning outcomes through IQAC and Academic Council which ensure the achievement of learning outcomes by:

- Finding out slow and advance learners and making policies to improve their learning outcomes.
- Conducting class tests.
- Holding class discussions.
- Organizing seminars etc.
- Taking Remedial classes
- Taking feedback from alumni

The feedback is sought from students, parents, alumni and other stakeholders and their suggestions are incorporated for achievement of learning outcomes.

2.6.6 Does the institution and individual teachers use assessment/evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.

Yes, the institution and individual teachers use the process of assessment and evaluation as an indicator for evaluation from of student's performance, achievement of learning objectives and planning.

The details are as under:

- Marks in internal examination (Internal Assesseement).
- Performance in the classroom.
- Question answer session (oral & written) for communicative skills.
- Social Responsibility – participation of the students in NSS & other social activities.
- Students with good performance are Students with good performance are suitably rewarded for Encouragement.
- Student centric programmers are initiated to have a focus on students' welfare.
- The evaluation processes are student oriented and reliable.
- Efforts are to adhere to the criteria in fall spirit.

Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

3.1 Promotion of Research

3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

The institution has a Research Promotion Cell that provides information and all research related support. Some of the faculty members of the college have successfully completed minor research projects sponsored by the UGC.

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

Yes, there is a Research Promotion Cell in the college, comprising of the following senior faculty members:

1. Dr. Bishwa Mitra Prasad Choudhary, Principal - Chairperson
2. Dr. Nand Lal Choudhary, Coordinator, IQAC – Member
3. Dr. Veena Kumari, Department of Chemistry - Member
4. Dr. Upendra Bhakta, Department of Psychology - Member
5. Dr. Ramanand Pandey, Department of History – Member
6. Dr. Ram Naresh Sharan, Department of Geography - Member

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/projects?

- Autonomy to the principal investigator
- Timely availability or release of resources
- Adequate infrastructure and human resources
- Time-off, reduced teaching load, special leave etc. to teachers
- Support in terms of technology and information needs
- Facilitate timely auditing and submission of utilization certificate to the funding authorities
- Any other

The college provides all the above facilitation within the available resources as per provisions of Act and Statutes.

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students? The institute is in constant pursuit of developing scientific temper and research culture amongst the students. Some of these initiatives are given as under:

- By conducting workshops in emerging techniques in biosciences by inviting eminent scientists to impart hands-on techniques to the students.
- By inculcating practical aptitude among students through participation in experimental exercises.
- By holding intra-college and inter-college competitions based on various latest research topics.
- By arranging seminars and conferences whereby students have ample opportunities to interact with eminent researchers.
- By providing books, journals, magazines of research importance in library and modern equipments in laboratories

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

Sl. No.	Name of research supervisor	Department	Ph. D. guided in last four years
1.	Dr. Bhishwa Mitra Prasad Chaudhary	Political Science	03
2.	Dr. Lalit Kumar Das	Psychology	01
3.	Dr. Upendra Bhakta	Psychology	04
4.	Dr. Ram Naresh Sharma	Geography	
5.	Dr. Shivshankar Prasad Roy	Political Science	04
6.	Dr. Ram Kishore Singh	History	03
7.	Dr. Ranjana Kumari Jha	Philosophy	03
8.	Dr. Laldeo Singh	Economics	05
9.	Dr. Sachida Nand Singh	Sanskrit	
10.	Dr. Sudist Prasad Singh	English	03
11.	Dr. Md. Ashraf Imam	Urdu	02
12.	Dr. Arun Kumar Singh	Physics	01
13.	Dr. Ran Nath Rai	Physics	01

14.	Dr. Nand Lal Chaudhary	Chemistry	01
15.	Dr. Veena Kumari	Chemistry	06
16.	Dr. Binod Prasad Singh	Mathematics	01
17.	Dr. Satish Kumar Sinha	Botany	01

3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbining research culture among the staff and students. ?

04 workshops were conducted and 12 seminars were organized in the college during the last four years. The College facilitated in processing the application and project report for research grants and the office provided facilities.

3.1.7 Provide details of prioritised research areas and the expertise available with the institution.

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

The institute has been making all out efforts to attract researcher of eminence to visit the campus and interact with the teachers & the students by frequently organizing seminars / Symposium/ Workshops / training programmes / invited lecturers.

Sl. No.	Department	No. of Seminar organized	No. of Lecture Deliver	Funding Agency
1.	Physics	03	06	College Management
2.	Chemistry	02	02	College Management
3.	Botany	01	03	College Management
4.	Zoology	02	01	College Management
5.	Mathematics	02	01	College Management
6.	Political Science	04	03	College Management
7.	History	03	02	College Management
8.	Psychology	03	02	College Management
9.	English	01	01	College

				Management
10.	Hindi	02	01	College Management
11.	Goegraphy	01	01	College Management
12.	Sanskrit	01	01	College Management
13.	Urdu	01	01	College Management

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?
None in the last four years.

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

The information about seminars, conferences, research activities, meetings, etc. are given to the local newspapers and are given on notice board of the institution to make aware about activities to the students, visitors to the institution and people of the locality.

3.2 Resource Mobilization for Research

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

The college plans to create budgetary allocation for the promotion of Research activities. The Research Promotion Cell will provide the logistic support and financial aid for research work. However, individual faculty members have received funds for project work from the U.G.C. and other funding agencies and they are encouraged to submit their proposals.

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

No, the institution has no such provision for seed money. However, the institution provides laboratory, library and internet facilities to the researchers.

3.2.3 What are the financial provisions made available to support student research projects by students?

These provisions are not available. However, the institution plans to earmark a certain fund for the student Research Work.

3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

The institution ensures optimal use of various equipments, research facilities and library facilities by making them easily accessible to the students, the faculty members & other Research Scholars. The INFLIBNET facility, recent journals and magazine is added to the existing facilities.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

No, the college has not received any special grants or finance from the industry or other beneficiary agency for development of research facilities.

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organisations. Provide details of ongoing and completed projects and grants received during the last four years.

The faculty has been provided with the necessary support in securing research funds form UGC and other funding agencies.

3.3 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?

The following facility available for research:

- Rich library with reading room and internet facilities in the campus.
- UGC INFLIBNET N-List programme for latest e-books and e-journals.
- Multidisciplinary journals and magazine in the library.
- Latest technology computers, printers and scanner provided for the students and our faculty members.

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

The following strategies about planning, upgrading and creating infrastructural facilities to meet the needs of researchers:

- Upgradation of Laboratory with modern science equipments.
- Setting up a modern establish language lab for skill development.
- Subscription of latest journals in the departments.
- The college recently subscribed INFLIBNET and it will provide to faculty members and students.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If 'yes', what are the instruments/ facilities created during the last four years.

Yes, the institution received special grants from the UGC in the form of Minor Research Projects and our faculty members prepared proposal and sent to DST .

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

The students and research scholars of our college visit to libraries and laboratories of university and outside the campus.

3.3.5 Provide details on the library/ information resource centre or any other facilities available specifically for the researchers?

The INFLIBNET and latest journals provided to the researchers of our college.

3.3.6 What are the collaborative research facilities developed / created by

the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc..

The college is trying to developed/created such type of facilities.

3.4 Research Publications and Awards

3.4.1 Highlight the major research achievements of the staff and students in terms of

- * Patents obtained and filed (process and product): Nil
- * Original research contributing to product improvement : Nil
- * Research studies or surveys benefiting the community or improving the services
- * Research inputs contributing to new initiatives and social development

The volunteers of NSS unit have made many surveys of the adopted villages about the ratio of male and female, literacy percentage of the village, cattle in the village, irrigated and non-irrigated land in the village and the reports were given to the BDO.

Many of the activities of the college are socio-centric and just to mention a few are: Workshops for newly elected members of the Grampanchayats and Sarpanchs, Biodiversity and its conservation, separate lecture programs for women in the village and many more.

These activities have proved very useful and benefitted the society. The research input contributes to new initiatives and social development.

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

The college is planning to publish multidisciplinary research journal very soon.

3.4.3 Give details of the publications by the faculty and students:

- * Publication per faculty : 06
- * Number of papers published by faculty and students in peer reviewed journals (national / international): 162
- * Number of publications listed in International Database (for Eg:

Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): 02

- * Monographs:
- * Chapter in Books: 12
- * Books Edited : 19
- * Books with ISBN/ISSN numbers with details of publishers: 24
- * Citation Index:
- * SNIP
- * SJR
- * Impact factor : 1.2
- * h-index

3.4.4 Provide details (if any) of

- * research awards received by the faculty
- * recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally
- * incentives given to faculty for receiving state, national and international recognitions for research contributions.

3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

It is proposed to evolve system and strategy for establishing institute – industry interface.

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

The faculty members of Botany and Chemistry provide consultancy to the farmers and industries located at Hajipur. The faculty members help as counselors helps in guiding the students to select the appropriate streams and subjects in which they have got interest and also demand in the job market so as to make their bright future.

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

IQAC of the college organized workshop to encouraged share their

expertise with farmers, industries etc.

- 3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

These consultancy services are provided only on honorary basis and no revenue has been generated.

- 3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

The faculty members of our college is involved to provide consultancy and generate income for development of department of college.

- 3.6 Extension Activities and Institutional Social Responsibility (ISR)

- 3.6.1 How does the institution promote institution-neighborhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

The college promotes institution–neighborhood-community network to contribute to good citizenship, service orientation and holistic development of students through NSS volunteers.

- NSS Volunteers regularly take part in pulse polio campaign, cleanliness drive, Blood Donation camp etc.
- NSS Camps, Health & Hygiene Programme, Health Checkups, AIDS Awareness Campaign, Cancer Awareness, Plantation, Gender Sensitization and Environmental Awareness programmes are some of the extension activities which are conducted regularly by the NSS of the college.
- The NSS volunteers of our college adopted a village to provide awareness about literacy. The volunteers also organized a camp there for uneducated peoples of this village.

- 3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

The college appointed NSS Coordinator to organize all such activities. After completion of the camp and other activities the record keeping in the form of Media Clip, Photographs and Report for the future use. The NSS volunteers processions, rallies on the occasion of all important days.

- 3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

The college solicits stakeholder's perception/opinion on the overall performance of the institution through Parent-Teacher-Student meet, Alumni Meet and feedback from the stakeholders. The college website also provides the facility for online feedback.

- 3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

The institution plan and organize its extension and outreach programmes with the help of University and other institutions. The NSS unit of the college regularly conducts outreach programmes and the budgetary details for the last four years are as follows:

Financial Year	Expenditure in Rs.
2012-13	15450/-
2013-14	11759/-
2014-15	28050/-
2015-16	36212/-

- 3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

The college has a NSS unit headed by a Programme Officer and NSS Coordinator of University. The major achievements of the NSS volunteers

are displayed on the Notice Board, College Magazine and website. They are suitably awarded in different programmes. This helps in generating interest and encourages the students to participate in similar programme. The faculty members voluntarily participate in the extension activities as resource persons.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

- The institution makes a conscious effort to promote social justice along with learning process. The NSS units organize Social Survey programmes in the adopted villages.
- Active participation in Pulse Polio Campaign.
- Study material to primary school children in the nearby slum area.
- AIDS awareness campaign.
- Voter Registration campaign
- Active participation in cleanliness drives and tree plantation programmes.

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

The extensions activities conducted by the college helped in inculcating team spirit and leadership qualities in the students.

- The cleanliness drive launched by the college sensitized the local residents and made them aware of the benefits.
- Health Camps helped in generating health consciousness.
- Donations in slum areas have inculcated a sense of empathy among the students. They are sensitized through the various workshops /invited lectures / seminars / symposium.
- The college has contributed in making the stakeholders aware of social issues like Human rights, dowry system, female feticide, gender bias,

live-in relationship etc and issues of environmental importance like vermi-composting, sustainable development, cancer awareness, AIDS awareness, pesticides toxicity, benefits of the plantation etc.

- 3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

The college pursues the local public to participate actively in all its extension activities. These programmes contribute towards a development of community and establish the affinity and harmony between the two. The local youth and the villagers are involved in these activities. The NSS units conduct meeting involving the community and discussions are arranged to solve their problems.

- 3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

The college has constructive relationship with the units of NSS unit of different colleges of the locality for working on various outreach and extension activities. Besides, the college has a constructive and mandatory relationship with the unit of university and officials for these activities.

- 3.6.10 Give details of awards received by the institution for on activities and/contributions to the social/community development during the last four years.

Many NSS volunteers have been awarded medals, certificates, cash price, and scholarship for social service for active participation and good performance at national and university level.

3.7 Collaboration

- 3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research

scholarships etc.

The college faculty members and research scholars interact with research laboratories and research centres of the different P.G. Departments of the university. There is no any collaborative research in the institution but our facilities and equipments are shared by the teachers and scholars from other college of the university.

3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

The college has planning to sign MoUs with different universities and industries for development of institution.

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.

- In so far as Institution-Community-Interaction is concerned we perform through our “Citizen Forum”.
- Our efforts have brought a number of private scholarship funds to support meritorious and needy students.
- For Industry-Institution-Interaction our Placement Cell has been quite instrumental.
- The Career & Counselling and Placement Cell includes leading local Entrepreneurs and business persons who generously for facilitate and contribute to placement services for our students.

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

3.7.5 **How many of the linkages/collaborations have actually resulted in formal MoUs and agreements ? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated –**

- a) **Curriculum development/enrichment**
- b) **Internship/ On-the-job training**
- c) **Summer placement**
- d) **Faculty exchange and professional development**
- e) **Research**
- f) **Consultancy**
- g) **Extension**
- h) **Publication**
- i) **Student Placement**
- j) **Twinning programmes**
- k) **Introduction of new courses**
- l) **Student exchange**
- m) **Any other**

(a) Curriculum Development / enrichment

Efforts are made for the enrichment of the prescribed curriculum as prescribed by the University by the IQAC of the college.

(b) Internship/ on the job training

The students of BCA & BBA courses are provided on the job training in various Software Company and Industries. However, efforts are being made to provide on the job training for other students as well by establishing rapport with the local industries.

(c) Summer placement

The students of the college are provided short term job training programmes in local Industrial industries.

(d) Faculty exchange & professional development

The faculty of the college is encouraged to participate in the educational exchange programmes with other educational institutions Guest lectures, Seminars, interactive session with persons of eminence are organized for professional development of the faculty.

(e) Research

Faculty members have submitted their research proposals to the UGC, both Minor and Major.

(f) Consultancy

Faculty members interact with farmers of local villages and industries for consultancy services.

(g) Extension

The college through its NSS units has been providing extension services and efforts are continually being made to make it more effective productive & useful.

(h) Publication

- The college has been publishing magazine annually.
- The faculties of the college have published a number of books.
- A number of faculties have been on the editorial boards of a number of books / Publications.

(i) Student placement

The career counseling & Placement cell of the college provides necessary help & guidance to the students to help in their placement.

(k) Introduction of new courses:

Proposal for introduction of many certificate courses, Bachelor of Library Science, Bachelor of Mass Communication has been submitted to the Babasaheb Bhimrao Ambedkar Bihar University, Muzaffarpur.

(l) Student Exchange:

There is a practice of Student exchange programme between different educational institutions situated in the city.

(m) Any other**3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/collaborations.**

The college has been making systemic efforts in planning, establishing and implementing the initiatives of the linkages/ collaborations. The college has an ambitious and far reaching plan of collaborations with national, state level, local bodies, industry to boost research consultancy & extension works.

Efforts are being made to establish relation for placement of students. Linkage from UGC has been helpful in completion of various developmental activities & improvement of infrastructure facilities.

Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

Creation and enhancement of the infrastructure of the institution is need based. It is assessed by Development Committee and Planning Board of the college for effective teaching and learning process, keeping in mind the optimum utilization of resources.

4.1.2 Detail the facilities available for

a) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.

b) Extra –curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.

(a) Curricular and co-curricular activities:

The college is spread over an approx area of 2 acres, the built-up area is about 6600 m². The existing classrooms are large and spacious. There are well equipped laboratories, reading room, library, seminar and conference halls, tutorial spaces, smart class and a small botanical garden.

(b) Extra-curricular activities

The institution has units of NSS, Cultural Society, Life-science Society and Eco-club for developing over all personality of the students. For outdoor sports activities the college has a Badminton and a Volleyball court. It organizes Kabaddi & Kho-Kho matches. For other outdoor sports like cricket and football we hire playgrounds. The college has facility for indoor games like Chess, Carom and Table-tennis.

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution/ campus and

indicate the existing physical infrastructure and the future planned expansions if any).

The Development Committee as well as IQAC of the college meet from time to time to plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized. The Head of the institution has endeavoured to bring funds from the State Government and UGC for developing and augmenting infrastructural facilities of the college to suit the needs of the time.

Development of new facilities and augmentation of old facilities during the last 4 years are as follows:

- a) Renovation and upgradation of Library Building
- b) Renovation and upgradation of classrooms and laboratories.
- c) Computerization of library with INFLIBNET facilities.
- d) Internet with Wi-Fi facilities to staff and students.
- e) Renovation of Principal Office
- f) Construction of Canteen Building
- g) Construction of Cycle stand etc.,

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

The college has ramp facilities and physical support, special classes for differently abled students.

4.1.5 Give details on the residential facility and various provisions available within them:

- **Hostel Facility – Accommodation available :** No
- **Recreational facilities, gymnasium, yoga center, etc. :** Yes
- **Computer facility including access to internet in hostel:** Yes
- **Facilities for medical emergencies:** Yes
- **Library facility in the hostels:** Hostel not available
- **Internet and Wi-Fi facility:** Yes
- **Recreational facility-common room with audio-visual equipments:**
Yes
- **Available residential facility for the staff and occupancy:** Yes
- **Constant supply of safe drinking water:** Yes

- **Security:** Yes

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

First Aid facilities, sick room and paramedical support are available in the institution. The college holds regular health check-up and health camps are also organized.

4.1.7 Give details of the Common Facilities available on the campus – spaces for special units like IQAC, Grievance Redressal unit, Women’s Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

Common facilities available in the campus are as follows:

- Internal Quality Assurance Cell (IQAC)
- College Development Committee
- Planning Board.
- Grievance Redressal Cell
- Right to Information Committee
- Career and Counseling & Placement Cell
- Anti Ragging Cell
- Alumni Association
- Sexual Harassment Prevention Cell.
- Canteen
- Safe drinking water facilities with RO

4.2 Library as a Learning Resource

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

The Library Advisory Committee consists of Principal as Chairman, Librarian, two faculty members from social science, two faculty members from science & one student representative. It caters to the growing need of the present and future requirement of the library. The advisory committee

also makes contact with the readers of library like students and teachers for their difficulties in the library reading room and their problems are communicated to the principal and proposals are made to solve the problems.

- The committee has implemented –
- Cataloging the books.
- Upgradation of Reading Room facility
- Suggestion for making it e-library.
- Establishment of INFLIBNET and Reprographic facility.
- Purchase of Magazines and Journals.

4.2.2 Provide details of the following:

- * Total area of the library (in Sq. Mts.) : 122
- * Total seating capacity : 40
- * Working hours (on working days, on holidays, before examination days, during examination days, during vacation)

On working days	-	10:30 AM to 03:30 PM
On holidays	-	12:00 AM to 2:00 PM
During examination days	-	12:00 AM to 2:00 PM
During Vacation	-	As per need
- * Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources) -
 - The individual reading carrels – Not available
 - Launge area for browsing – Yes
 - INFLIBNET facilities – Yes
 - Internet facilities - Yes

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

On the recommendation of Library Advisory Committee the heads of different departments ensures the purchase of current titles, print and e-journals and other reading materials. Amount spent on procuring new books, journals and e-resources during the last four years is as such:

Library Holding	2012-13		2013-14		2014-15		2015-16	
	No.	Total Cost	No.	Total Cost	No.	Total Cost	No.	Total Cost
Text books					1230	117777		
Reference Books							2273	232426
Journals/ Periodicals					27	39630		
e-resources							INFLIBNET	5000
Any other								

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- * OPAC - Yes
- * Electronic Resource Management package for e-journals-Yes
- * Federated searching tools to search articles in multiple databases- No
- * Library Website- No
- * In-house/remote access to e-publications- Yes
- * Library automation- Yes
- * Total number of computers for public access- 02
- * Total numbers of printers for public access - 01
- * Internet band width/ speed 02 mbps
- * Institutional Repository- Yes
- * Content management system for e-learning- Yes
- * Participation in Resource sharing networks/consortia (like Inflibnet)- Yes

4.2.5 Provide details on the following items:

- * Average number of walk-ins - 25 Daily
- * Average number of books issued/returned- 15 per day
- * Ratio of library books to students enrolled- 20 :1
- * Average number of books added during last three years- 800
- * Average number of login to opac (OPAC)- 30
- * Average number of login to e-resources- 50

- * Average number of e-resources downloaded/printed-10
- * Number of information literacy trainings organized: 05
- * Details of “weeding out” of books and other materials-
Regular weeding out of the damaged books is undertaken by the management.

4.2.6 Give details of the specialized services provided by the library

- | | |
|--|-----|
| * Manuscripts - | No |
| * Reference- | Yes |
| * Reprography- | Yes |
| * ILL (Inter Library Loan Service)- | No |
| * Information deployment and notification- | Yes |
| * Download- | Yes |
| * Printing- | Yes |
| * Reading list/ Bibliography compilation- | Yes |
| * In-house/remote access to e-resources- | Yes |
| * User Orientation and awareness- | Yes |
| * Assistance in searching Databases - | Yes |
| * INFLIBNET/IUC facilities- | Yes |

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

The college library staff provides the following services:

- Provides catalogue and help in finding the required books for lending and reference.
- Provides information about new arrivals of books / journals
- Provides library card to the students
- Assist in accessing e-resources
- Provides reprography support.

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

The library staff of the college provides physical support for accessing the books / periodicals/journals etc. for physically challenged students, ramp facilities are provided. CD, DVD and audio CD are provided on subjects concerned to the visually challenged students.

- 4.2.9 Does the library get the feedback from its users? If yes, how is it analysed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analysed and used for further improvement of the library services?)

Internal mechanism of obtaining feedback from its users exists. However, the mechanism of obtaining feedback from the student in the form of suggestion box, suggestions register and interactive sessions have been introduced from this academic session for improving the library services.

4.3 IT Infrastructure

- 4.3.1. Give details on the computing facility available (hardware and software) at the institution.

- Number of computers with Configuration - 35
- LAN facility - Yes
- Wifi facility - Yes
- Licensed software - Yes
- Number of nodes/ computers with Internet facility- 41
- Any other: INFLIBNET facilities

- 4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

The college has got 35 nos of computers. Internet facility is provided to all departments for the use of faculty and students. The college has computerized library

- 4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

The institution proposes to upgrade IT infrastructure in near future by way of purchasing new computers and genuine softwares from the college development fund and will seek funds from UGC and State Government.

- 4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

Year	Items	Amount
2012-13	-	-

2013-14	-	-
2014-15	Purchase of Photocopier	38,400/-
2015-16	Purchase of computers and software	4,45,000/-
	Software for Library Automation	35,000/-

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

The college has 35 nos. computers in the library, office and the various depts. A well equipped smart class, Seminar Hall with smart Boards and LCD Projector are available in the institution to facilitate extensive use of ICT resources. Additionally the college encourages and promotes ICT usage by organizing workshops, Power-point presentation by the resource persons and conducting short-term computer training programme.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

Most of the faculty members of our college are computer friendly and they encourage the students to actively participate in various ICT enabled programmes like usage of INFLIBNET, downloading e-materials and browsing e-books. Smart class, LCD Projects and promote ICT enabled teaching-learning.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

Yes, the institution avails of the National Knowledge Network connectivity through the affiliating university and INFLIBNET N-List programme of UGC.

4.4 Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

The college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities by regular meetings of College Development Committee and Building Committee.

	1 st (2011-12)	2 nd (2012-13)	3 rd (2013-14)	4 th (2014-15)
Building	-	-	268117/-	1912105/-
Furniture	102987	625708/-	454109/-	99512/-
Equipment	-	1712500/-	585000/-	2923588/-
Vehicles				
Any Others				

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

The institution utilizes the UGC and State Government Grants in addition to the internal resource for maintenance and repairs of the existing infrastructure facilities and equipments of the college. The technical and the support staff help in up keep and the maintenance of infrastructure facilities and equipments.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?

The college take-up calibration and other precision measures for the equipments and instruments through the company or organizations concerned who have supplied such equipments or developed the infrastructure, whereas, we hire technicians or engineers for its proper maintenance. Generally, electrical works are done by our staff concerned.

15% of budgetary allocation for equipment is earmarked for their maintenance.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

- The college has heavy silent Genset for power backup.
- To ensure safe life of the sensitive equipments installed in the College Campus we have powerful voltage stabilizers and UPS attached with those equipments.
- Drinking water supply for college campus as well as RO system and defriger available in College.
- The college has separate support staff for takes care of the quality water and power supply.
- The college also promotes energy conservation by instaling solar lights and solar panels.

Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include.

CRITERION V: STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

Yes, the college publishes its prospectus annually that provides comprehensive information of the institution. The college ensures its commitment and accountability towards the information provided. It includes information regarding faculty, courses module, fee structure, examination schedule and other relevant information.

5.1.2 Specify the type, number and amount of institutional scholarships / freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?

Name of scholarship/freeship (Welfare Department Government of Bihar)	2011-12	2012-13	2013-14	2014-15
Amount available	0	0	0	-
Amount disbursed on time	313920	170040	386000	214532

5.1.3 What percentages of students receive financial assistance from state government, central government and other national agencies?

	State Govt.	Central Govt.	Other agencies
Percentage of beneficiary students	40%	5%	1%

5.1.4 What are the specific support services/facilities available for:
Specific support services/facilities available for different categories of students are as such:

- **Students from SC/ST, OBC and economically weaker sections:**
Reservation quotas in admission, reduced fees, scholarships and freships and Remedial Coaching, Entry in Services etc.
- **Students with physical disabilities:**
Special reservation in admission as per State Government and UGC rules, financial help from the institution. Ramps facilities is also available in the campus.
- **Overseas students:**
Government reservation facilities are applicable to these students.
- **Students to participate in various competitions/National and International:**
The students of SC/ST/OBC and Minorities are provided Remedial Coaching, Entry in Services etc. Competitive books and magazines are available in the library.
- **Medical assistance to students: health centre, health insurance etc.:**
The college provided free of cost health services at the college health centre in form of First-Aid.
- **Organizing coaching classes for competitive exams:**
The college has UGC sponsored Remedial Coaching and Coaching for Entry in Services for competitive exams.
- **Skill development (spoken English, computer literacy, etc.)**
With the collaboration of English department the college provides facilities for spoken English classes and computer literacy courses for teachers and staff is organized.
- **Support for “slow learners”:**
Remedial Coaching, Coaching for Entry in Services classes are held to help slow learner students.
- **Exposures of students to other institution of higher learning/ corporate/business house etc.:**
The students of our college visited university library and laboratries for higher learning. The college trying to signed MoU with different industries for exposure of the students.

- **Publication of student magazines:**

The college publishes college magazine annually for the benefit of students and faculty members.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

The college has a Career Counseling & Placement Cell which ensures the students to go for entrepreneurship and many of the outgoing students have started their own enterprises. The college arranges classes and seminars and faculties to take care of these aspects.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

- * additional academic support, flexibility in examinations
- * special dietary requirements, sports uniform and materials
- * any other

The committees for extracurricular and co-curricular activities conduct and supervise these activities. The committee takes adequate steps to attract and motivate students for larger participation in these activities. The required facilities are provided and adequate funds are allotted for the purpose.

- **additional academic support, flexibility in examinations**

The Hons departments arrange special internal examinations for the students at their convenience.

- **special dietary requirements, sports uniform and materials**

Special uniform for Cricket team, football team, all kinds of sports materials are provided to boost their morale.

- **any other**

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE /

TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.

The college runs UGC Sponsored Coaching Classes for Entry in Services for SC/ST/OBC/Minorities and Economically Backward group of students. The IQAC of the college promoting students to appeared in the various competitive exams particularly Banking, Railway and SSC, during last four years approx 250 students successfully completed. The exact number of successful students is presently not available. In the session 2015-16 Placement Cell of the keeping such records.

5.1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)

The college has a Career Counseling and Placement Cell. This cell makes adequate arrangement for the guidance of the students during the time of admission and helps them in choice of courses & subjects. The students who need psychological counselling or any type of social counseling are attended to and advised accordingly.

The faculty members also provide academic and career counselling to the students. They counsel them to become better human being.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

Yes, the Career Counselling and Placement Cell organize lectures for the students about career, opportunities, planning and guidance. The members of the Cell guide the students to take up the career in the area of the interest. The students are informed regarding vacancies offered by the Government and other agencies. The notice of the advertisement is put up in the notice board of the college. The students are informed regarding the last date of submission of application for the purpose. The students are informed about the examination pattern of different competitive exams. The college invites companies for campus recruitment.

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

Yes, the college has a Grievance Redressal Cell. The students drop their written grievances in the grievance and complain box, placed in front of the office and library. The students have direct access to put forth their grievances before the Principal. They also share their grievances with their concerned HODs. The cell suggests the Principal to take action accordingly. A lot of grievances have been recorded through interference of the faculties and formal discussion.

- Subscription of INFLIBNET has been redressed, the college subscribed INFLIBNET N-List programme.
- Shortage of drinking water facility in central library of the college has been redressed by installing R.O. and water coolers facilities.
- Separate reading rooms for students and teachers in the library with reprography and internet facility has been made available.
- To provide indoor games equipment in the common rooms of boys and girls and sick room are available for the students.
- Shortages of faculty members were redressed through engagement of retired teachers and resource persons.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

The college has a Sexual Harassment Cell, headed by a senior most lady teacher and support staff. The College takes serious steps against incidents of sexual harassment, sexual violence continuous vigilance of college authority, teachers and non-teaching staff check the untoward situations with women students. Till date no such case of sexual harassment has been reported in the college.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

Yes, Ragging is serious offence and clear violence, anti ragging cell mandatory for an institution. The College has an anti ragging cell which

keeps vigilant during college hours, particularly at the beginning of the academic session. As per the guidelines of UGC and Supreme Court of India the institution filled online undertaking by the student at time of admission. Till date no incident of ragging of any kind has been reported to the institution.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

The following welfare schemes are made available to the students by the Institution.

- For meritorious and weaker section of the society college provide scholarship and financial assistance are provided to the students.
- At the time of admission the college takes minimum fee for SC/ST/OBC and Minority students as per Government Rule.
- The college has a Career Counselling and Placement Service are provided to the students.
- Grievance Redressal Cell and Sexual Harassment Prevention Cell are functioning for the greater benefit of the students.

5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?

Yes, the college has an Alumni Association but not registered, on the college website alumni can register self and after registering the college verifying this data from the record and activate it. After successfully registration on website we send SMS and Email to the alumni time to time. The association meets organizes regularly.

5.2 Student Progression

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

Student progression	%
UG to PG	60%-70%
PG to M.Phil.	-
PG to Ph.D.	10%
Employed	
• Campus selection*	-
• Other than campus recruitment	30%-35%

The trend of Student's Progression is to prefer jobs in the Banking Railways, State & Central services instead of higher education.

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the colleges of the affiliating university within the city/district.

Pass percentage of college:

Session	Programme	Pass percentage of our college	Pass percentage of N.N. College Singhara, Vaishali
2011-12	B.Sc.	93.5%	89%
	B.A.	95%	90%
2012-13	B.Sc.	94%	87%
	B.A.	94.5%	88%
2013-14	B.Sc.	92%	86%
	B.A.	93%	90%
2014-15	B.Sc.	94%	91%
	B.A.	95.3%	89%

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

The institution facilitates student's progression to higher level of education and towards employment. The Placement Cell of the institution organizes meeting inviting eminent personalities and guest lecturers on various occasions to deliver talks on personality development and skill oriented lecturers and thereby the students are enlightened to higher level of education and employment. Faculties also advise and guide them to go for higher education to seek better engagements.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

This college is situated in extremely rural areas. All students belong to poor family of the society. The socio economic background is the main cause of drop out. The institution constantly tries to bring down the dropout rate. The college extends financial support to the needy students at the time of admission and form fill up to appear at the University Exams

5.3 Student Participation and Activities

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

The college has basic facilities of sports and games.

The local field / playground is hired for outdoor sports like cricket and football.

- The college has big sports ground, all the outdoor games are organized.
- Indoor game facilities in Chess, Carom etc., exist.
- The college has a Basketball / Volleyball / Badminton court on the campus.
- The college organizes Annual Sports.
- Indoor and Outdoor sports /common room activities for the Boys & Girls.

<u>Sl.</u>	<u>Events</u>	<u>Group</u>
1.	Athletics events	M &W
2.	Badmintom	M & W

3.	Carom	M & W
4.	Chess	M & W
5.	Cicket	M
6.	Kabaddi	Men
7.	Kho-kho	M
8.	Football	M
9.	Table Tennis	M & W
10.	Volleyball	M & W

5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

Sl. No.	Year	No. of student participated in inter-university	No. of student participated in State Level
1.	2015-16	09	01
2.	2014-15	21	03
3.	2013-14	18	01
4.	2012-13	13	02
5.	2011-12	21	02

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

The institution has a feedback mechanism, that obtains feedback from students, parents, guardians, employees, retired employees, alumni and analyzes the feedback received from them. The IQAC collects the exit-level feedback from the graduates regarding their experiences and suggestions on learning process of the institution can be assessed and the required steps in this regard may be undertaken. It is found that the communicative skills of the students are to be improved and the institution will try to improve on the points for enhancing overall competency of the students for employability.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and

other material? List the publications/ materials brought out by the students during the previous four academic sessions.

The college has a committee for publication of magazine. The faculty member encourages the students to expose their inner talent and reativity. The annual college magazine provides them the opportunity to express themselves through their writings. The students are notified to submit their creative writings to the editor of the magazine. The editorial board edits the selected writings for publication. The students are also encouraged to publish their literary art in wall magazine.

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

University Act does not provide for any such Student Council. The student council is constituted with the elected member by direct election, which is conducted by the university. Elected body of students are actively participates in the institutional activities related to the students. Conduct of election is in process.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

The college has various academic and administrative bodies in which two of its students (one boy and one girl) are nominated as the members.

- Student Welfare Committee
- Games and Sports Committee
- Student Redressal Cell
- NSS Committee
- Anti-ragging Committee.

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

Formal meeting with former faculty members is arranged annually and they are invited in all events of the college. Their academic expertise is used for students involving them in classes and guest lectures. The college has formed Alumni Association and is trying to collaborate with its alumni through.

Any other relevant information regarding Student Support and Progression which the college would like to include.

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

- 6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

VISION

Imparting an effective education to the socially, economically and educationally backward rural students of this region and equip the rural youth to face the challenges of modern age.

MISSION

- Fostering innovation and creativity with professional discipline and hard work.
- Inculcating a sense of moral values, National pride and universal brotherhood among the students.
- Creating an environment of intellectual competence, scientific temper, environmental consciousness and awareness towards social responsibilities.
- Integrating a global perspective with the infusion of a sense of justice in their personality.

- 6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

Our college is a constituent unit of Babasaheb Bhimrao Ambedkar Bihar, Muzaffarpur. The head of the institution is the Principal of the college. The Principal plays a vital role in the college administration. Under his leadership, the college functions adhering to the guidelines of Education Department Government of Bihar. The Principal convenes meetings of the staff council, Advisory committee and other bodies and also Governing Body and resolves the decisions to run smoothly the administration.

The Staff Council and Heads of the Department are actively involved in decision making process of administration and its implementation.

- 6.1.3 What is the involvement of the leadership in ensuring:
- the policy statements and action plans for fulfillment of the stated mission
 - formulation of action plans for all operations and incorporation of the same into the institutional strategic plan
 - Interaction with stakeholders
 - Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders
 - Reinforcing the culture of excellence
 - Champion organizational change

The institution has Planning Board and IQAC comprising of teaching and non-teaching members of the college. This decision making body and it interacts with faculty, staff, students, parents, guardians and local industries and technical experts.

This interaction plays an important role in the overall development of the college. Feedback from students, parents and guardians are taken through self-appraisal forms for planning proper support for the institutional policies.

The Principal has the ultimate responsibility for smooth and efficient running of the college. As the head of the institution the Principal is responsible for both academic and administrative functioning and excellence of the college making his role multi-faced and multidimensional.

- 6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

The institution adopted rules and regulations of the Babasaheb Bhimrao Ambedkar Bihar University, Muzaffarpur and Education Department Government of Bihar within which the institution functions under the Principal of the college. At time of beginning of each academic session the Principal forms different committees and assigns responsibilities to the staff to acquaint themselves with the different functions of the college administration. The committees prepare action plans and submit these along

with recommendations to the Principal. The committee carries out activities and the Planning Board and IQAC monitors and evaluates these activities periodically. The Principal convenes departmental meetings, staff meetings and general meetings for the feedback and review of the assigned duties. Prof. Upendra Kushwaha, Member of Parliament & Minister, MHRD, Government of India is member of IQAC. He is ex faculty members of this college invited time to time for effective implementation and improvement.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

Meeting of the faculty members with the Principal is held periodically. The faculty members of the college are members of the different decision making committee of the college. The issues related to development of the college, efficiency in administration, improvement in infrastructural facility and students discipline are discussed at length. After the discussion in the meeting, Principal of the college assigns responsibilities to all concerned for the overall development of the college.

6.1.6 How does the college groom leadership at various levels?

- The institution provides leadership to the faculty by involving them in different decision making processes and providing the necessary assistance.
- The institution helps the staff in all means to take independent decisions and provides assistance where there is necessity to acquire leadership quality.
- The institution under the guidance of the Babasaheb Bhimrao Ambedkar Bihar University, Muzaffarpur & Education Department, Government of Bihar.

The performance of different decision making committees is judged and appreciation is given to the best working committee. The faculty members and support staff are suitably rewarded. There are also other administrative committees consisting of faculty members, staff and external experts. All the decisions regarding functioning and empowerment of the college are taken by these committees. The IQAC and Planning Board of the college

evaluate the recommendations of these committees and interact with the head of the institution for their effective implementation.

- 6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

The administration believes in decentralization. The NSS officer, in-charge of Sports Council, Controller of Examination and teacher-in-charge of various, committees are given complete autonomy in discharging their duties financially and in taking any decision. In academic matters, the Principal convenes H.O.D. meeting and the decisions resolved in the meeting are carried out accordingly.

- 6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

Yes, the college has a culture of participative management. The head of the management is the Principal of the college and there are a number of committees to assist him in day to day working of the college, its governance, and academic activities. The Principal is always available for personal interaction so that best result can be obtained. The Principal looks after the financial aspects of the college and manages the funds for different developmental activities on the campus and for further improvement of infra-structural facilities.

- 6.2 Strategy Development and Deployment

- 6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

The IQAC and Planning Board of the college play a vital role in framing quality policy. The plans and prepares the perspective policies for the academic session. Accordingly the institution takes initiatives for qualitative improvement in various units. At the end of the session, it is reviewed and any lapses found, it is resolved to be looked into in the next academic session.

- 6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

The institution extends its developmental work through its various committees. The plans and proposals given by the members are discussed in

the Planning Board & IQAC meetings and resolutions are communicated to the authority to take necessary action in that light. If any programme is proposed to be started, the Principal is requested to do the needful at his end.

6.2.3 Describe the internal organizational structure and decision making processes.

The decision making process are carried out on the recommendation of different committees under the chairmanship of the Principal. The Principal implements the recommendation of these committees.

6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following.

- **Teaching & Learning:**

The institution has a strategy for enhancing the quality in teaching learning, keeping in view of the changes in modern educational trends. Apart from the usual lecture method of teaching, seminar, field study, study tour is assigned for better comprehension of the subjects. The faculty members participate in various academic discourses, undergo training of Refresher course.

- **Research & Development:**

Some teachers avail MRPs funded by UGC. Most of the teachers are acting as Research Supervisors in their concerned subjects towards M.Phil and Ph.D degree.

- **Community engagement:**

The institution encourages the volunteers of NSS to undertake community oriented activities, like Blood Donation Camp, AIDS awareness programmes environmental awareness, health camps.

- **Human resource management:**

The recruitment of faculty members and support staff by Education Department, Government of Bihar and Public Service Commission. The college organise workshops to educate the faculty and the staff in matters of governance and routine works. Computer training training and communication skill provided to support staff.

- **Industry interaction:**

The placement cell of the college interacts with the local and outside industry and invites them to interact with the students of the college. On the job training for the students of the vocational courses is provided in the different industries and organizations

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

- The college has placed suggestion box at different place of the college which helps in getting feedback from the stakeholders.
- Meetings of the college committees, Parent-teachers meet, Alumni-Association meet and other formal and informal meetings of the Head of the Institution with the stakeholders are organized for reviewing the various activities of the institution and inviting suggestions for development of it.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

- The institution encourages the members of the staff to undergo the training of Refresher Courses and other faculty development programmes to improve the effectiveness and efficiency.
- They are advised to participate in Seminars, workshops and conferences.
- All members of the staff are made involved in all types of institutional activities. Such as organizing cultural programmes, annual athletic meet, etc.

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

The college has Planning Board & IQAC for taking such type of decision. The resolution as follows:

- The committee unanimously resolved to subscribe INFLIBNET N-List Programme of UGC.
- Introduction of vocational courses like B. C. A. & B.B.A.

- Introduction of skill development add-on courses.
- Computerization of Library.
- Subscription of Journal and Magazine for the benefit of faculty members and student.
- Renovation of Administrative and Academic Block of the college etc.,

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?

No, our affiliating university does not provide any provision for according the status of autonomy.

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyse the nature of grievances for promoting better stakeholder relationship?

The institution has different committees and cells to look after the grievances / complaints of the students and it ensures that grievances / complaints are promptly attended to and resolved effectively through different committees. The institute has palced a complain/suggestion/grievance box for student's guardians & staff which is regularly attended & settled by placing the matter in proper respective committee.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute ? Provide details on the issues and decisions of the courts on these?

No, there are no any cases filled by and against the institute.

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

Yes, the college has a committee to analyze the feedback obtained from the students.

- The college tries to implement the suggestion and improvises methods to enhance the overall quality and performance.
- The college has implemented new courses, conducted skill development programmes, computer literacy programmes, and

increased extra and co-curricular activities, invited guest lectures, upgradation of library, reading room and laboratories, construction of herbal garden, toilet facilities. Computer training is provided to the support staff for making them computer literate.

6.3 Faculty Empowerment Strategies

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

- The institution encourages its teaching and non-teaching staff to enhance their professional development.
- The college provides duty leave to its faculty members to attend Seminar/ Symposium/ Conferences/ Workshops/ Training programmes/ Refresher/ Oriented Courses.
- Sabbatical / study leave is permitted to the teachers for advanced study / Research activities.
- The college encourages its staff to have membership and active involvement in various learned bodies.
- The faculty members are encouraged to apply to the various funding agencies for grants under minor/major project schemes.
- Efforts are being made by the college to enhance the professional efficiency of the non-teaching staff by conducting workshop/ short term training for conducting examination and other activities.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

- The college encourages and motivates the faculty members and the support staff to perform their assigned duties with honesty and diligence.
- The Education Department, Government of Bihar provides Career Advancement benefits for those with higher qualification such as Ph.D. and research experience. The institution forwards to the university, the names of faculty members for attending seminar/ workshops/ conferences/ training programmes/ orientation/ Refresher courses.

- The college is committed to the overall welfare and progress of its faculty members and staff. For this, computer training, short term training programmes in discharging examination duties and other administrative activities are periodically conducted.
- The institution motivates its employees merit and talent by giving them representation in the various committees.
- The employees are also rewarded by the institution in the annual day / college foundation day by giving those prizes and awards for their performance.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

The Principal of the college alongwith the IQAC members, HoDs and staff members meet time to time to appraise the working of the academic and administrative multiple activities. They are keen to see that information received on such activities are appropriately recorded and considered for better appraisal in their coming meetings.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

Principal of the college is delegated with vast power to monitor and keep watch on the performance of the staff. While, analysing and reviewing their performance appraisal report by its committee and if any suggestion is forwarded to the principal to interrogate them, the principal takes suitable measures and communicates it to the stakeholder about the outcome of the decisions taken.

6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

Welfare schemes available for teaching and non-teaching staff include:

- Health care facilities
- Financial help facilities
- Educational help facilities

All staff have availed the benefit of such schemes.

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

All the employees of a college in Bihar, teaching as well as non-teaching, are the employees of their parent University, though they may be posted in a College. So placement and continuance of a staff is actually governed by the will of the University administration. However, we have been trying our best to retain our faculty members especially those of high repute by representing and urging our University authorities not to engage them elsewhere.

6.4 Financial Management and Resource Mobilization

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

The college has Planning Board, Purchase Committee, Building and Development Committee with Head of the institution as chairperson to monitor effective and efficient use of available financial resources.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

The college gets its income and expenditure audited by a reputed chartered accountant yearly and occasionally when so needed. Last audit done was in the month of January 2015.

Objection and details of compliance, if any- No Objection.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

Major sources of institutional receipt/funding are:

1. UGC
2. Government of Bihar

Audited income and expenditure statement of academic and administrative activities of the last four year are as such:

Year	Income	Expenditure
2014-15	84158481.18	84158481.18
2013-14	86582624.10	86582624.10
2012-13	67875713.30	67875713.30
2011-12	56617032	48748860

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

6.5 Internal Quality Assurance System (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC)

a. Has the institution established an Internal Quality Assurance Cell (IQAC)? If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

Yes, the institution has established Internal Quality Assurance Cell (IQAC) in February, 2014, as per the guideline of UGC. After its establishment it works actively in the field of enhancement of quality academic activities for the benefit of all concerned.

A number of committees has been formed for this purpose which is responsible for improving different aspects like academic, cultural, research and other developmental activities. Functioning of these

committees is monitored by the IQAC. Suggestions of these committees are properly reviewed and then implemented.

- b. How Many decisions of the IQAC have been approved by the management/ authorities for implementation and how many of them were actually implemented?

The college organizes three meetings IQAC has taken more than 29 decisions and almost 75 percent of it has actually been implemented.

- c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

Yes, IQAC have external members on the committee.

1. Prof. Upendra Kushwaha, MP & Minister MHRD, Govt. of India & Ex Faculty Member, Department of Political Science, M.S.M. Samta College, Jandaha.

- d. How do students and alumni contribute to the effective functioning of the IQAC?

Alumni and students are member of IQAC itself and they meet together, they guide us to implement the suggestion they propose.

- e. How does the IQAC communicate and engage staff from different constituents of the institution?

IQAC is composed of members of different departments of the College who, in turn, represents the views and observations related with quality enhancement of their respective department and thereby communication and engagement of their constituents are ensured.

- 6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.

As elaborated earlier, IQAC and CEC taken together constitutes the integrated framework for quality assurance of the academic and administrative activities of the College.

- 6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give

details enumerating its impact.

The college provides training to staff in basic computer operations as well as in general administrative measures for the effective implementation of quality assurance procedures. The net impact of these measures has been a qualitative change in the academic and administrative output.

- 6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

The college planning to undertake academic audit for the financial year 2015-16. External review of academic provisions is not done at present.

- 6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

Faculty members are part of the internal quality assurance mechanism and they participate in national and international academic activities so they implement the idea borrowed from the reputed institutions and try to align and equalise the level of quality.

- 6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

Planning Board, Admission Committee, Library Advisory Committee and College Development Committee are in place to continuously review the teaching learning process. They meet periodically to discuss and implement the policies and plans evolved there.

- 6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

In the various meeting between teacher and parents, between university head and institution head, and between principal and faculties the issues are discussed.

Any other relevant information regarding Governance Leadership and Management which the college would like to include.

CRITERIA VII: INNOVATIONS AND BEST PRACTICES

7.1 Environment Consciousness

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

Yes, the college conducts a Green Audit of its campus and facilities. The Eco-club and the NSS Unit of the college are actively engaged in keeping the campus Green and eco-friendly. Tree plantation drive, herbal garden, vermi-composting have been undertaken. The college IQAC and the Green Audit Committee periodically conduct and monitor the whole process.

7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

- * **Energy conservation**
- * **Use of renewable energy**
- * **Water harvesting**
- * **Check dam construction**
- * **Efforts for Carbon neutrality**
- * **Plantation**
- * **Hazardous waste management**
- * **e-waste management**

* **Energy conservation:** The energy is conserved by the replacement of old and traditional bulbs and tubelights into the CFL and LED bulbs. It is ensured that fans & lights are switched off in unoccupied class rooms and labs. Students and staffs have been sensitized to the need of energy conservation.

* **Use of renewable energy:**

The college proposes to establish solar energy system for obtaining alternative renewable energy. The proposal already sent to the BREDA.

* **Water harvesting:** By installing tanks to collect the roof top rain water and use to irrigate the plants in the campus.

* **Check dam construction:** No.

* **Efforts for Carbon neutrality:**

By planting trees, encouraging the staff and teachers to use car pool service, promote the use of alternative source of energy (solar) as far as possible etc.

- * **Plantation:** We encourage our NSS volunteers and staff members to participate plantation drives. Particularly NSS volunteers of the college unit are also engaged in the plantation activities in the campus and our city.
- * **Hazardous waste management:** No available
- * **E-waste management:** The College has planning to implement such type of management.

7.2 Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

Introduction of feedback mechanism and establishment of Grievances Redressal cell, Equality Opportunity Cell, Women Empowerment Cell, Career Counseling & Placement.

- Orientation programme for the newly enrolled students.
- Class routine has exhibited in the form of flex in big size at 4 places in the campus.
- Teacher-Parent meets in three months of interval.
- Feedback management.
- Attraction towards various competitions in Sports, Cultural and literary events.
- Anti -ragging Cell for the benifites of students.
- Sexual Harrashment Prevention Cell
- Library Automation and INFLIBNET N-List programme.

7.3 Best Practices

7.3.1 Elaborate on any two best practices as per the annexed format (see page.)

which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

Best Practices - 1

1. **Title:** Students Participation in Co-curricular activities
2. **Goal:** The goal of co-curricular activities is to give better fitness to students and inculcate a sense of sportsmanship, competitive spirit, leadership, meticulousness, cooperation, team spirit and team spirit. The hidden motive behind all this is to develop self-confidence and to learn to trust the team.

3. **The Context:**

Co-Curricular activities are those which are undertaken side by side with the curricular activities. A co-curricular activity essentially takes place outside a typical pen and pencil classroom experience. It gives the students an opportunity to develop particular skills and exhibit their non-academic abilities. These activities might be compulsory, such as music, art or drama classes that take place during the day. Others generally are voluntary, such as participating in school sports team, school debating team or student newsletters. In either case, participation can assist students in more than one ways.

4. **The Practice:**

Role of Co-Curricular activities in a student's life cannot be put into words easily. But let us understand some of the major benefits.

Overall Personality:

It helps to enhance the all-round personality of the students to strongly face the turbulent road of the future. Experiences and appreciation gained through these activities assist students during internships and other sponsored programs.

Developed Specialised Skills:

Co-curricular activities help hone the talents of the young minds and gives them an opportunity to develop their specialised skills. Competitions that are

organized can create a competitive environment and helps them work towards the objective of achieving a better society.

Improved Academic Performance:

Studies have shown that students pursuing their hobbies achieved better results in their studies. Their academic performance goes way up north as they learn to balance their co-curricular activities with their academic pursuits. They also better understand on how to manage their time efficiently and also increases their interest in the school. Such activities like participation in debates, drama, music, sports, etc. help in achieving the bigger purpose of achieving better education.

Greater Opportunities:

In this competitive era, percentages act as game changers during admissions into various courses. Students pursuing any co-curricular activities of their choice are given preference over those who are not involved in any such things. These things make a major difference when students are considered for the most popular courses.

Sense of Responsibility:

When students in their early teens are given some responsibility or a task to handle like first aid or for that matter managing the class painting board, their efficiency to handle such situations becomes much better. This fosters the sense of responsibility and accountability.

Exposure to New Activities:

Students are introduced to a whole new horizon of activities that gives them a better insight and lets them choose what they enjoy and what they wish to learn. It broadens new horizons for them. These activities stimulate playing, painting, acting, dancing, singing and speaking skills in students.

There is a huge plethora of options that a student can choose from. Take a little glance at some options that one can choose from.

5. Evidence of Success:

The rewards of co-curricular activities in the institution have been researched pretty well and it is now ascertain that students who participate in these activities show higher academic results, stronger relationships in college and are more likely to lead a healthy and active lifestyle. Students also feel a

sense of belonging to the school and have higher self-esteem by participating in structured activities like music, dance, performing arts, etc.

6. **Problem encountered and Resources required:**

.The main problem faced by us is that most of the students come from poor and educationally backward families. They are first generation learners and their lack of consciousness in the guardians of the majority of students. Involvement of finance is also a problem

7. **Contact Details:**

Name of the Principal:	Dr. B. M. P. Chaudhary
Name of the Institution:	M. S. M. Samta College, Jandahan, Vaishali
City:	Hajipur
Pin Code:	844505
Accredited Status:	Cycle 1
Work Phone:	+919430462521
Fax:	
Website:	www.msmscollege.in
Mobile:	+919430462521
Email:	msmscollege@gmail.com

Best Practices - 2

1. **Title:** Introduction of feedback mechanism for curriculum enrichment.
2. **Goal:** To get feedback from the stakeholders regarding curriculum enrichment and academic improvement.
3. **The Context:**

The institution firmly believes that students and their guardians are two most important stakeholders. The institution gets feedback from the stakeholders and called a meeting regarding this and feedback forwarded to the university for further action.
4. **The Practice:**

As part of this mission the college has formed a committee of five teachers and two non-teaching staffs who have been given responsibility to organise student-guardian-staff meeting at three months interval. In this meeting Principal and all the teaching and non-teaching staffs also participate. The guardian / parent of the students are given opportunity to express their opinion regarding college administration, performance of teachers and attitude of the non-teaching staff towards their wards. The student are asked to freely place difficulty, if any, faced by them in attending classes, teaching and learning processes and works related to college office. After hearing the committee prepares a resolution of the meeting and recommends measures to sort out the problems which are under the control of the college administration.
5. **Evidence of Success:**

This practice became a strong mechanism to obtain feedback from the stakeholders. Attendance of students in classes increased sharply. This practice has encouraged students to fearlessly express the problems faced by them before the college administration and get on spot solution of the problems.
6. **Problem encountered and Resources required:**

The main problem faced by us is that most of the students come from poor and educationally backward families. They are first generation learners and

their lack of consciousness in the guardians of the majority of students. Involvement of finance is also a problem.

There is no any separate fund available to college for this purpose. It is evident that our resources are merging but our institution arranges these programmes through its internal resources.

7. Contact Details:

Name of the Principal:	Dr. B. M. P. Chaudhary
Name of the Instituiton:	M. S. M. Samta College, Jandahan, Vaishali
City:	Hajipur
Pin Code:	844505
Accredited Status:	Cycle 1
Work Phone:	+919430462521
Fax:	
Website:	www.msmscollege.in
Mobile:	+919430462521
Email:	msmscollege@gmail.com

Evaluative Report of the Department

1. **Name of the department** : Physics
2. **Year of Establishment** : 1982
3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)** : UG
4. **Names of Interdisciplinary courses and the departments/units involved** :
5. **Annual/ semester/choice based credit system (programme wise)** : Annual
6. **Participation of the department in the courses offered by other departments** : Mathematics & Chemistry.
7. **Courses in collaboration with other universities, industries, foreign institutions, etc.** : None
8. **Details of courses/programmes discontinued (if any) with reasons:** Nil
9. **Number of Teaching posts**

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	03
Asst. Professors	03	-

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Chandeshwari Yadav	M.Sc., Ph.D.	Associate Professor	Spectroscopic	33	-
Dr. Arun	M.Sc., Ph.D.	Associate	Electronics	31	-

Kumar Singh		Professor			
Dr. Ran Nath Rai	M.Sc., Ph.D.	Associate Professor	Radio Physics & Electronics	30	-

11. List of senior visiting faculty :

Dr. Balram Rai, HOD, Department of Physics, R.D.S.College, Muzaffarpur.

Dr. K. K. Singh, Associate Professor, JL College, Hajipur.

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: None

13. Student -Teacher Ratio (programme wise) :

Programme	Year	Ratio
UG (Physics)	2015-16	41:1
	2014-15	42:1
	2013-14	43:1
	2012-13	42:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled :

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.

Ph. D.: 03

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: None

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received :

18. Research Centre /facility recognized by the University : None

19. Publications:

* a) Publication per Faculty: 4

* Number of papers published in peer reviewed journals (national / international) by faculty and students

Faculty Members	International	National
Dr. Chandeshwari Yadav		
Dr. Arun Kumar Singh	02	02
Dr. Ran Nath Rai	01	01

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): 02

- * Monographs :
- * Chapter in Books :
- * Books Edited :
- * Books with ISBN/ISSN numbers with details of publishers :

Dr. Arun Kumar Singh:

“Element of Atomic Physics”, ISBN: 978-93-80310-40-4, New Generation Press, Delhi- 110089.

- * Citation Index :
- * SNIP :
- * SJR :
- * Impact factor :
- * h-index :

20. Areas of consultancy and income generated: None

21. Faculty as members in

a) National committees

b) International Committees c) Editorial Boards....

a) National committees: 02

b) International Committees: 01

c) Editorial Boards

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme :

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: 5%

23. Awards/ Recognitions received by faculty and students

24. List of eminent academicians and scientists/ visitors to the department:

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National

b) International

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)		Applications received	Selected	Enrolled		Pass percentage
				*M	*F	
UG	2015-16	206	183	161	22	95.6
	2014-15	135	129	106	23	92.3

Name of the Course/programme (refer question no. 4) (Physics)	Applications received	Selected	Enrolled		Pass percentage
2013-14	146	138	105	33	92
2012-13	109	96	87	22	95

*M=Male *F=Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Sc. (Physics)	100	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : 01

29. Student progression

Student progression	Against % enrolled
UG to PG	67%
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	1%
Employed <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	12 %
Entrepreneurship/Self-employment	18 % Self-employment

30. Details of Infrastructural facilities

- a) Library: Yes
- b) Internet facilities for Staff & Students: Yes
- c) Class rooms with ICT facility: Yes
- d) Laboratories: Yes

31. Number of students receiving financial assistance from college, university, government or other agencies: 26

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:

33. Teaching methods adopted to improve student learning

- Lectures
- Group discussions
- Slide, Projection (PPT presentation).
- Seminars, Workshop, Conference with participation of student.
- Guest lectures.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: Through NSS.

35. SWOC analysis of the department and future plans

Strength:

- Well qualified faculty member & technical staff.

Weakness:

- Shortage of permanent teachers & support staff.

Opportunity:

- Teaching in School, Colleges and Research work .

Challenges:

- Integration of subject with the emerging environment that is application of the subject with Industries and Social life.
- We have to form a strong cell for generating employment opportunity to students

Future plan:

- There is future plan to introduce ICT in the Teaching program and make smart classroom with Audio – Visual Aids to help the students to achieve excellence in the subject.
- Introduction of Short term courses.

Evaluative Report of the Department

1. **Name of the department** : Chemistry
2. **Year of Establishment** : 1982
3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)** : UG
4. **Names of Interdisciplinary courses and the departments/units involved** :
5. **Annual/ semester/choice based credit system (programme wise)** : Annual system
6. **Participation of the department in the courses offered by other departments** : Botany, Zoology, Physics & mathematics
7. **Courses in collaboration with other universities, industries, foreign institutions, etc.** : None
8. **Details of courses/programmes discontinued (if any) with reasons** : None
9. **Number of Teaching posts**

	sanctioned	Filled
Professors	-	01
Associate Professors	-	02
Asst. Professors	03	-

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. Etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Anil Kumar	M.Sc., Ph.D.	Associate Professor	Physical Chemistry	32	-
Dr. Nand Lal Choudhary	M.Sc., Ph.D.	Associate Professor	Organic Chemistry	31	01
Dr. Veena Kumari	M.Sc., Ph.D.	Professor	Inorganic Chemistry	30	06

11. List of senior visiting faculty :

Dr. B. N. Jha, HOD, University Department of Chemistry, B. R. A. Bihar University, Muzaffarpur.

Dr. Syed Mumtazuddin, Pro Vice-Chancellor, L.N.M.U. Darbhanga.

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty :

13. Student –Teacher Ratio (programme wise) :

Programme	Year	Ratio
B. Sc. (Chemistry)	2015-16	30:1
	2014-15	32:1
	2013-14	29:1
	2012-13	27:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled :

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ Mphil/PG.

: Ph. D. : 03

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received :

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received :

18. Research Centre /facility recognized by the University : None

19. Publications:

* **a) Publication per faculty : 05**

* Number of papers published in peer reviewed journals (national / international) by faculty and students

Faculty Members	International	National
Dr. Anil Kumar		
Dr. Nand Lal Chaudhary	09	01
Dr. Veena Kumar	10	03

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

* Monographs :

* Chapter in Books :

* Books Edited :

* Books with ISBN/ISSN numbers with details of publishers :

Dr. Nand Lal Chaudhary:

1. Element of Physical Chemistry, ISBN-978-93-80310-41-1, New Generation Press, Delhi.

2. Polymer Chemistry, ISBN-978-93-80310-15-2, New Generation Press, Delhi.

* Citation Index :

* SNIP :

* SJR :

* Impact factor :

* h-index :

20. Areas of consultancy and income generated: None

21. Faculty as members in

a) National committees

b) International Committees c) Editorial Boards....

22. Student projects

a) **Percentage of students who have done in-house projects including inter departmental/programme: 95%**

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: None

23. Awards/ Recognitions received by faculty and students:

24. List of eminent academicians and scientists/ visitors to the department:

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National

b) International

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)		Applications received	Selected	Enrolled		Pass percentage
				*M	*F	
UG (Chemistry)	2015-16	112	105	82	23	95.2
	2014-15	59	58	38	20	94.5
	2013-14	81	76	60	16	92
	2012-13	102	96	67	29	91

*M=Male F=Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B. Sc.(Chemistry)	100	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. : 02

29. Student progression

Student progression	Against % enrolled
UG to PG	55-60 % Approx
PG to M.Phil.	-
PG to Ph.D.	10%
Ph.D. to Post-Doctoral	-
Employed	
• Campus selection	
• Other than campus recruitment	15 %
Entrepreneurship/Self-employment	20 %

30. Details of Infrastructural facilities

- a) **Library:** Yes
- b) **Internet facilities for Staff & Students:** Yes
- c) **Class rooms with ICT facility:** Yes
- d) **Laboratories:** Yes
31. **Number of students receiving financial assistance from college, university, government or other agencies:** 08
32. **Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:**
33. **Teaching methods adopted to improve student learning**
- Lectures
 - Group discussions
 - Slide, Projection
 - Seminars, Workshop, Conference with participation of student.
34. **Participation in Institutional Social Responsibility (ISR) and Extension activities:** Through NSS
35. **SWOC analysis of the department and Future plans**
- Strength:**
- Classes are organized regularly.
 - Discipline is maintained in the department.
 - Well qualified and dedicated faculty members.
- Weakness:**
- Lack of supporting staff & technical staff.
- Opportunity:**
- Job potential for students is very high.
 - Teaching in School, Colleges and Research work.
 - We provide ample opportunity to students to excel in every areas of life.
- Challenges:**
- We have to form a strong cell for generating employment opportunity to students.
 - To promote inter disciplinary courses.
- Future plan:**
- To equipped with modern equipment.
 - Arrangement for Advanced ICT classes.

Evaluative Report of the Department

1. **Name of the department** : Botany
2. **Year of Establishment** : 1982
3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)** : UG
4. **Names of Interdisciplinary courses and the departments/units involved** :
5. **Annual/ semester/choice based credit system (programme wise)** : UG
6. **Participation of the department in the courses offered by other departments** : Chemistry & Zoology
7. **Courses in collaboration with other Universities, industries, foreign institutions, etc.** :
8. **Details of courses/programmes discontinued (if any) with reasons** : None
9. **Number of Teaching posts**

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	01
Asst. Professors	03	-

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. Etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Satish Kumar Sinha	M. Sc., Ph. D.	Associate Professor	Plant Physiology	31	01
Prof. Krishnandan Sharma	M.Sc.	Guest Faculty			

11. List of senior visiting faculty :

Dr. Santosh Kumar, HOD, University Department of Botany, B. R. A. Bihar University, Muzaffarpur.
Dr. Suryadev Prasad Yadav, University, Muzaffarpur. University Department of Botany, B. R. A. Bihar University, Muzaffarpur.

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty :

13. Student –Teacher Ratio (programme wise) :

Programme	Year	Ratio
B.Sc. (Botany)	2015-16	80:1
	2014-15	75:1
	2013-14	40:1
	2012-13	46:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled :

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ Mphil/PG.

: Ph. D.: 01

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received :

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and

total grants received**18. Research Centre /facility recognized by the University :****19. Publications:**

- * a) Publication per faculty : 07
- * Number of papers published in peer reviewed journals (national / international) by faculty and students

Faculty Member	International	National
Dr. Satish Kumar Sinha	03	04

- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- * Monographs :
- * Chapter in Books :
- * Books Edited :
- * Books with ISBN/ISSN numbers with details of publishers
 1. Advances in Plant Pathology.
 2. Biotechnology in Plant Improvement.
- * Citation Index :
- * SNIP :
- * SJR :
- * Impact factor :
- * h-index :

20. Areas of consultancy and income generated:**21. Faculty as members in**

- a) National committees
- b) International Committees c) Editorial Boards....

22. Student projects

- a) **Percentage of students who have done in-house projects including inter departmental/programme: 95%**
- b) **Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: Nil**

23. Awards/ Recognitions received by faculty and students**24. List of eminent academicians and scientists/ visitors to the department:****25. Seminars/ Conferences/Workshops organized & the source of funding**

- a) National

b) International

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage	
			*M	*F		
B. Sc. (Botany)	2015-16	181	177	79	98	95.5
	2014-15	76	74	17	57	94
	2013-14	95	94	33	61	93
	2012-13	101	96	27	69	92

*M=Male F=Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B. Sc. (Botany)	100	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : 21

29. Student progression

Student progression	Against % enrolled
UG to PG	60-70 % Approx
PG to M.Phil.	-
PG to Ph.D.	2%
Ph.D. to Post-Doctoral	-
Employed	15%
<ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	
Entrepreneurship/Self-employment	15%

30. Details of Infrastructural facilities

a) Library: Yes

b) Internet facilities for Staff & Students: Yes

c) Class rooms with ICT facility: Yes

d) Laboratories: Yes

31. Number of students receiving financial assistance from college, university, government or other agencies: 04

32. Details on student enrichment programmes (special lectures / workshops /

seminar) with external experts :

33. Teaching methods adopted to improve student learning

- Lectures
- Group discussions
- Audio-Visual methods
- Interactive Board (Smart Board).
- Departmental Seminars with participation of student.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Students of the department participated in various awareness programmes organized by N. S. S. unit of the college.

35. SWOC analysis of the department and Future plans

Strength:

- Qualified faculty member
- Better lab classes

Weakness:

- Lack of adequate laboratory space.
- Shortage of Faculty & Technical Staff.
- Lack of adequate financial assistance

Opportunity:

- Teaching in School, Colleges and Research work.
- Scope in Agriculture, Herbal and Environment field.
- Scope in Food and preservation course
- Job opportunity in medicinal field.

Challenges:

- The biggest challenge at present is to increase the number of students.

Future plan:

- Opening of short term training course in mushroom cultivation and Green house technology.
- Enhancement of use of ICT in Teaching-Learning Process

Evaluative Report of the Department

1. **Name of the department** : Zoology
2. **Year of Establishment** : 1982
3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)** : UG
4. **Names of Interdisciplinary courses and the departments/units involved** : None
5. **Annual/ semester/choice based credit system (programme wise)** : Annual
6. **Participation of the department in the courses offered by other departments** : Botany & Chemistry
7. **Courses in collaboration with other universities, industries, foreign institutions, etc.** : None
8. **Details of courses/programmes discontinued (if any) with reasons** : None
9. **Number of Teaching posts**

	Sanctioned	Filled
Professors	-	
Associate Professors	-	01
Asst. Professors	03	01

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. Etc.,)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Satya Nandan Prasad Singh	M. Sc., Ph. D.	Associate Professor	Octhyology & Fisheries	36	-
Sri Jitendra Narayan	M. Sc.	Demonstrator			

Dr. Ashok Kumar Sharma	M. Sc., Ph. D.	Guest Faculty			
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- 11. List of senior visiting faculty :**
 Dr. A. N. Yadav, Professor of Zoology and Former Principal, L. S. College, Muzaffarpur.
 Dr. Shivanand Singh, Professor, University Department of Zoology, B. R. A. Bihar University, Muzaffarpur

- 12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty :**

- 13. Student –Teacher Ratio (programme wise) :**

Programme	Year	Ratio
B.Sc. (Zoology)	2015-16	60:1
	2014-15	56:1
	2013-14	32:1
	2012-13	33:1

- 14. Number of academic support staff (technical) and administrative staff; sanctioned and filled :**
- 15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ Mphil/PG.**

: Ph. D. – 01, M. Sc. : 01

- 16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : None**
- 17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: None**
- 18. Research Centre /facility recognized by the University :**

- 19. Publications:**

- * a) Publication per faculty : 02
- * Number of papers published in peer reviewed journals (national / international) by faculty and students

Faculty Members	International	National
Dr. Satya Nandan Prasad Singh	01	01

- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- * Monographs :

- * Chapter in Books :
- * Books Edited :
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index :
- * SNIP :
- * SJR :
- * Impact factor :
- * h-index :

20. Areas of consultancy and income generated: Nil

21. Faculty as members in

- a) National committees : 01
- b) International Committees c) Editorial Boards....

22. Student projects

- a) **Percentage of students who have done in-house projects including inter departmental/programme: 100%**
- b) **Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies:**

23. Awards/ Recognitions received by faculty and students

24. List of eminent academicians and scientists/ visitors to the department:

25. Seminars/ Conferences/Workshops organized & the source of funding

- a) National
- b) International

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage	
			*M	*F		
B. Sc. (Zoology)	2015-16	184	179	88	91	96
	2014-15	119	114	42	72	94.5
	2013-14	97	96	41	55	92.5
	2012-13	99	96	50	46	93

*M=Male F=Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad

B. Sc. (Zoology)	100	-	-
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28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : 08

29. Student progression

Student progression	Against % enrolled
UG to PG	65-65 % Approx
PG to M.Phil.	-
PG to Ph.D.	10 %
Ph.D. to Post-Doctoral	-
Employed	15 %
<ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	
Entrepreneurship/Self-employment	10 %

30. Details of Infrastructural facilities

- a) Library: Yes
- b) Internet facilities for Staff & Students: Yes
- c) Class rooms with ICT facility: Yes
- d) Laboratories: Yes

31. Number of students receiving financial assistance from college, university, government or other agencies: 07

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:

33. Teaching methods adopted to improve student learning

- Lectures
- Group discussions
- Slide, Projection
- Seminars, Workshop, Conference with participation of student.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities :

Students have been enrolled for NSS (National Services Scheme) for performing various social activities in terms of blood donation camps, extension lectures, skill development programmes etc.

35. SWOC analysis of the department and Future plans

Strength:

- Well qualified faculty member
- Well equipped laboratory.

Weakness:

- Lack of support staff.

Opportunity:

- Job opportunity in teaching.
- Job opportunity in Fish & Fisheries sector.

Challenges:

- To enhance fluency in English communication in rural students.
- To enhance the number of students going for higher education.

Future plan:

- Orientation Programme for staff members to enrich their teaching methodology.
- Introducing Personality Development Programme for the students.
 - Arrangement for Advanced ICT classes.

Evaluative Report of the Department

1. **Name of the department** : Mathematics
2. **Year of Establishment** : 1982
3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)** : UG
4. **Names of Interdisciplinary courses and the departments/units involved** :
5. **Annual/ semester/choice based credit system (programme wise)** : Annual system
6. **Participation of the department in the courses offered by other departments** : Physics, Chemistry
7. **Courses in collaboration with other universities, industries, foreign institutions, etc.** : No
8. **Details of courses/programmes discontinued (if any) with reasons** : None
9. **Number of Teaching posts**

	sanctioned	Filled
Professors	-	-
Associate Professors	-	01
Asst. Professors	02	-

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. Etc.,)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Binod Prasad Singh	M. Sc., Ph. D.	Associate Professor	Differential Geometry & Theory of Relativity	31	01

Prof. Shiv Chandra Prasad Mahto	M. Sc., Ph. D.	Guest Faculty			
Prof. Braj Bhushan Pandey	M. Sc., Ph. D.	Guest Faculty			

11. List of senior visiting faculty :
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty :
13. Student –Teacher Ratio (programme wise) :

Programme	Year	Ratio
UG (Mathematics)	2015-16	45:
	2014-15	28:1
	2013-14	36:1
	2012-13	64:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled :
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ Mphil/PG.
: Ph. D.: 01
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received :
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received :
18. Research Centre /facility recognized by the University : Publication grant facility is available by the university
19. Publications:
- * a) Publication per faculty: 02
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students :
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
 - * Monographs :
 - * Chapter in Books :
 - * Books Edited :

- * Books with ISBN/ISSN numbers with details of publishers :
Fuzzy Mathematics, ISBN- 978-93-80310-83-1, New Generation Press, Delhi.
- * Citation Index :
- * SNIP :
- * SJR :
- * Impact factor :
- * h-index :

20. Areas of consultancy and income generated: None

21. Faculty as members in

a) National committees

b) International Committees c) Editorial Boards....

: Nil

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme: 100%

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies:

23. Awards/ Recognitions received by faculty and students

24. List of eminent academicians and scientists/ visitors to the department:

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National :

b) International :

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)		Applications received	Selected	Enrolled		Pass percentage
				*M	*F	
B. Sc. (Mathematics)	2015-16	97	95	88	07	95.5
	2014-15	59	56	44	12	94
	2013-14	76	73	63	10	93
	2012-13	131	128	111	17	92

*M=Male F=Female

27. Diversity of Students

Name of the Course	% of students	% of students from other	% of students
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	from the same state	States	from abroad
B. Sc. (Mathematics)	100	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : 27

29. Student progression

Student progression	Against % enrolled
UG to PG	60-65 % Approx
PG to M.Phil.	-
PG to Ph.D.	5 %
Ph.D. to Post-Doctoral	-
Employed	
• Campus selection	
• Other than campus recruitment	12 %
Entrepreneurship/Self-employment	15 %

30. Details of Infrastructural facilities

- a) Library: Yes
- b) Internet facilities for Staff & Students: Yes
- c) Class rooms with ICT facility: Yes
- d) Laboratories: No

31. Number of students receiving financial assistance from college, university, government or other agencies: 02

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts :

Students participated in departmental seminar.

33. Teaching methods adopted to improve student learning

- Lectures
- Group discussions
- Slide, Projection
- Seminars, Workshop, Conference with participation of student.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Most of the students from the department participated in a programme organized by National Service Scheme. Students have been enrolled for NSS for

performing various social activities in terms of blood donation camps, extension lectures, skill development programmes etc.

35. SWOC analysis of the department and Future plans

Strength:

- Well qualified faculty member.

Weakness:

- Lack of support staff.

Opportunity:

- In the field of engineering and teaching.

Challenges:

- To enhance fluency in English communication in rural students.
- To enhance the number of students going for higher education.

Future plan:

- Enrich the Department library with e-books and e-journals
- Adoption of advance teaching methodology.

Evaluative Report of the Department

1. **Name of the department** : Political Science
2. **Year of Establishment** : 1982
3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)** : UG
4. **Names of Interdisciplinary courses and the departments/units involved** : None
5. **Annual/ semester/choice based credit system (programme wise)** : Annual system
6. **Participation of the department in the courses offered by other departments** :
7. **Courses in collaboration with other universities, industries, foreign institutions, etc.** : None
8. **Details of courses/programmes discontinued (if any) with reasons** : None
9. **Number of Teaching posts**

	sanctioned	Filled
Professors		01
Associate Professors		01
Asst. Professors		-

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. Etc.,)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Bishwa Mitra Prasad Chaudhary	M.A., Ph.D., LLB	Principal & Associate Professor	Public Administration & Local Self Govt.	41	03

Dr. Shivshankar Prasad Roy	M.A., Ph. D.	Associate Professor	Public Administration & Local Self Govt.	31	04
Prof. Upendra Prasad Singh	M.A.	Assistant Professor (on lien) & Minister HRD, Govt. of India	Public Administration & Local Self Govt.	30	

11. List of senior visiting faculty :

Dr. B. K. Pandey, Retired Professor, R. N. College, Hajipur

Dr. N. P. Chaudhary, Former Head, University Department of Political Science, B. R. A. Bihar University, Muzaffarpur.

Dr. Dwarika Prasad Singh, Associate Professor, KCTC College, Raxaul, East Champaran, Bihar.

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty :

13. Student -Teacher Ratio (programme wise) :

Programme	Year	Ratio
UG (Political Science)	2015-16	81:1
	2014-15	86:1
	2013-14	70:1
	2012-13	90:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.

: Ph. D.: 02, PG - 01

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received :

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received:

18. Research Centre /facility recognized by the University : None

19. Publications:

- * a) Publication per faculty: 09
- * Number of papers published in peer reviewed journals (national / international) by faculty and students

Faculty Members	International	National
Dr. Bhishwa Mitra Prasad Chaudhary	-	02
Dr. Shivshankar Prasad Roy	-	02
Prof. Upendra Prasad Singh	-	-

- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
 - * Monographs :
 - * Chapter in Books:
 - * Books Edited :
 - * Books with ISBN/ISSN numbers with details of publishers: 08
 - * Citation Index :
 - * SNIP :
 - * SJR :
 - * Impact factor :
 - * h-index :
- 20. Areas of consultancy and income generated: Nil**
- 21. Faculty as members in**
- a) National committees
 - b) International Committees c) Editorial Boards....
- a) National committees**
- 22. Student projects**
- a) Percentage of students who have done in-house projects including inter departmental/programme: 100%**
 - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: None**
- 23. Awards/ Recognitions received by faculty and students : Nil**
- 24. List of eminent academicians and scientists/ visitors to the department:**

25. Seminars/ Conferences/Workshops organized & the source of funding

- a) National -
b) International –

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage	
			*M	*F		
B. A. (Pol. Sc.)	2015-16	295	289	141	148	94.5
	2014-15	166	161	73	88	91.3
	2013-14	136	133	73	60	92
	2012-13	233	231	124	107	93

*M=Male F=Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B. A. (Pol. Sc.)	100	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : 04**29. Student progression**

Student progression	Against % enrolled
UG to PG	50-60 % Approx
PG to M.Phil.	-
PG to Ph.D.	12 %
Ph.D. to Post-Doctoral	-
Employed	20 %
<ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	
Entrepreneurship/Self-employment	15 %

30. Details of Infrastructural facilities

- a) Library: Yes
b) Internet facilities for Staff & Students: Yes

c) **Class rooms with ICT facility:** Yes

d) **Laboratories:** N. A.

31. **Number of students receiving financial assistance from college, university, government or other agencies:** 32

32. **Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:**

33. **Teaching methods adopted to improve student learning**

- Lectures
- Group discussions
- Slide, Projection
- Seminars, Workshop, Conference with participation of student.

34. **Participation in Institutional Social Responsibility (ISR) and Extension activities:** Our faculty member Prof. Upendra Prasad Singh, MP, Minister MHRD, Government of India serving for community.

35. **SWOC analysis of the department and Future plans**

Strength:

- Well qualified faculty members
- Experienced and dedicated faculty.

Weakness:

Lack of faculty members & support staff.

Opportunity:

- To incorporate new and relevant courses such as Human Rights, Election Studies.
- Jobs State Service Commission and Union Public Service Commission.

Challenges:

- Unavailability of required teaching staff.
- To develop critical thinking and ever-changing fields of Politics.

Future plan:

- Introduction of PG programme.
- Introduction of Human Rights Graduate course.

Evaluative Report of the Department

1. **Name of the department** : Economics
2. **Year of Establishment** : 1982
3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)** : UG
4. **Names of Interdisciplinary courses and the departments/units involved** : None
5. **Annual/ semester/choice based credit system (programme wise)** : Annual System
6. **Participation of the department in the courses offered by other departments** : Political Science
7. **Courses in collaboration with other universities, industries, foreign institutions, etc.** : None
8. **Details of courses/programmes discontinued (if any) with reasons** : None
9. **Number of Teaching posts**

	sanctioned	Filled
Professors	-	-
Associate Professors	-	01
Asst. Professors	02	-

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Laldeo Singh	M.A., Ph.D.	Associate Professor		33	05
Dr. Mahendra Singh	M.A., Ph.D.	Guest Faculty		40	-

11. List of senior visiting faculty :
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty :
13. Student -Teacher Ratio (programme wise) :

Programme	Year	Ratio
UG (Economics)	2015-16	46:
	2014-15	15:1
	2013-14	27:1
	2012-13	36:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled :
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.
: Ph. D.: 01
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received:
18. Research Centre /facility recognized by the University :
19. Publications:
- * a) Publication per faculty: 07
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students
National : 05
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
 - * Monographs :
 - * Chapter in Books:
 - * Books Edited:
 - * Books with ISBN/ISSN numbers with details of publishers:
“Green Revolution and Cropping Pattern”, Deep & Deep Publication, Delhi, ISBN – 81-7100-490-3.
 - * Citation Index :
 - * SNIP :

- * SJR :
- * Impact factor :
- * h-index :

20. Areas of consultancy and income generated: None

21. Faculty as members in

- a) National committees
- b) International Committees c) Editorial Boards....

a) National committees:

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme: Nil
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: Nil

23. Awards/ Recognitions received by faculty and students: None

24. List of eminent academicians and scientists/ visitors to the department:

25. Seminars/ Conferences/Workshops organized & the source of funding

- a) National -
- b) International -

26. Student profile programme/course wise

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage	
			*M	*F		
B. A. (Economics)	2015-16	89	85	63	22	93.5
	2014-15	33	30	19	11	93
	2013-14	58	54	35	19	92
	2012-13	75	73	43	30	90

*M=Male F=Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B. A. (Economics)	100	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : 35

29. Student progression

Student progression	Against % enrolled
UG to PG	55-60 % Approx
PG to M.Phil.	-
PG to Ph.D.	10 %
Ph.D. to Post-Doctoral	-
Employed	
• Campus selection	
• Other than campus recruitment	13 %
Entrepreneurship/Self-employment	15%

30. Details of Infrastructural facilities

a) Library: Yes

b) Internet facilities for Staff & Students: Yes

c) Class rooms with ICT facility: Yes

d) Laboratories: No

31. Number of students receiving financial assistance from college, university, government or other agencies: 07

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:

33. Teaching methods adopted to improve student learning

- Lectures
- Group discussions
- Slide, Projection
- Interactive Board (Smart Board).
- Seminars, Workshop, Conference with participation of student.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: Through NSS.

35. SWOC analysis of the department and Future plans

Strength:

- Well Qualified and talented faculty member.

Weakness:

- Lack of teaching and supporting staff.

Opportunity:

- Jobs State Service Commission and Union Public Service Commission.
- Railway, Banking and Market jobs.

Challenges:

- Very poor communication skill of the students.

Future plan:

- Orientation Programme for staff members to enrich their teaching methodology.
- Introducing Personality Development Programme for the students
- Arrangement of ICT classes.

Evaluative Report of the Department

1. **Name of the department** : Philosophy
2. **Year of Establishment** : 1982
3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)** : UG
4. **Names of Interdisciplinary courses and the departments/units involved** : None
5. **Annual/ semester/choice based credit system (programme wise)** : Annual system
6. **Participation of the department in the courses offered by other departments** : Pol. Sc., Economics, Psychology, English, Hindi etc.
7. **Courses in collaboration with other universities, industries, foreign institutions, etc.** : None
8. **Details of courses/programmes discontinued (if any) with reasons** : None
9. **Number of Teaching posts**

	sanctioned	Filled
Professors	-	-
Associate Professors	-	01
Asst. Professors	02	01

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Suresh Prasad Sharma	M.A., Ph.D.	Associate Professor	Translation Group		-

Dr. Ranjana Kumari Jha	M.A., Ph.D.	Assistant Professor	Indian Philosophy	30	03
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11. List of senior visiting faculty :
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty :
13. Student -Teacher Ratio (programme wise) :

Programme	Year	Ratio
UG (Philosophy)	2015-16	6:1
	2014-15	3:1
	2013-14	7:1
	2012-13	2:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.
: Ph. D.: 01, D. Litt - 01
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received :
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil
18. Research Centre /facility recognized by the University : Nil
19. Publications:
- * a) Publication per faculty : 08
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students
- Dr. Ranjana Kumari Jha
- National: 08
- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
 - * Monographs :
 - * Chapter in Books
 - * Books Edited
 - * Books with ISBN/ISSN numbers with details of publishers :

- * Citation Index :
- * SNIP :
- * SJR :
- * Impact factor :
- * h-index :

20. Areas of consultancy and income generated: None

21. Faculty as members in

- a) National committees
- b) International Committees c) Editorial Boards....

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme : 90%
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies

23. Awards/ Recognitions received by faculty and students

Award received by faculty

24. List of eminent academicians and scientists/ visitors to the department:

25. Seminars/ Conferences/Workshops organized & the source of funding

- a) National
- b) International

26. Student profile programme/course wise

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage	
			*M	*F		
B. A. (Philosophy)	2015-16	04	04	03	01	100
	2014-15	03	03	03	00	100
	2013-14	03	03	02	01	100
	2012-13	02	02	02	00	100

*M=Male F=Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B. A. (Philosophy)	100	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?:

29. Student progression

Student progression	Against % enrolled
UG to PG	70 - 80% Approx
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed	
<ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	50 %
Entrepreneurship/Self-employment	-

30. Details of Infrastructural facilities

a) Library: Yes

b) Internet facilities for Staff & Students: Yes

c) Class rooms with ICT facility: No

d) Laboratories: N. A.

31. Number of students receiving financial assistance from college, university, government or other agencies: Nil

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts :

33. Teaching methods adopted to improve student learning

- Lectures
- Group discussions
- Seminars, Workshop, Conference with participation of student.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

Students from the department participated in a program organized by N. S. S.

35. SWOC analysis of the department and Future plans

Strength:

- Qualified faculty member.

Weakness:

- Poor turn up of students.

Opportunity:

- Different competitive examination.

Challenges:

The declining number of students offering philosophy is one of the foremost challenges faced by the department.

Future plan:

- Introducing P.G Programme.
- Introducing Personality Development Programme for the students.

Evaluative Report of the Department

1. **Name of the department** : Psychology
2. **Year of Establishment** : 1982
3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)** : UG
4. **Names of Interdisciplinary courses and the departments/units involved** : None
5. **Annual/ semester/choice based credit system (programme wise)** : Annual System
6. **Participation of the department in the courses offered by other departments** : Economics, Pol. Sc., Hindi, English, Philosophy etc.
7. **Courses in collaboration with other universities, industries, foreign institutions, etc.** : None
8. **Details of courses/programmes discontinued (if any) with reasons** : None
9. **Number of Teaching posts**

	sanctioned	Filled
Professors		
Associate Professors	-	02
Asst. Professors	03	-

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Lalit Kumar Das	M.A., Ph.D.	Associate Professor	Clinical & Educational Psychology	36	01
Dr. Upendra Bhakta	M.A., Ph.D.	Associate Professor	Industrial and Educational Psychology	27	04

11. List of senior visiting faculty :

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty :

13. Student -Teacher Ratio (programme wise) :

Programme	Year	Ratio
UG (Psychology)	2015-16	46:
	2014-15	54:1
	2013-14	60:1
	2012-13	62:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled :

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.

: Ph. D.-02

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received :

18. Research Centre /facility recognized by the University :

19. Publications:

* a) Publication per faculty : 07

* Number of papers published in peer reviewed journals (national /

international) by faculty and students

Faculty Members	International	National
Dr. Lalit Kumar Das	-	02
Dr. Upendra Bhakta	-	03

- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- * Monographs :
- * Chapter in Books :
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers :
- * Citation Index :
- * SNIP :
- * SJR :
- * Impact factor :
- * h-index :

20. Areas of consultancy and income generated: Nil

21. Faculty as members in

- a) National committees
- b) International Committees c) Editorial Boards.... :

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies

23. Awards/ Recognitions received by faculty and students

General Secretary, FUSTAB.
MLC, Teaher's constituency, Government of Bihar.

24. List of eminent academicians and scientists/ visitors to the department:

25. Seminars/ Conferences/Workshops organized & the source of funding

- a) National
- b) International

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage	
			*M	*F		
B. A. (Psychology)	2015-16	264	261	114	147	92.5
	2014-15	236	233	106	127	92
	2013-14	206	203	73	130	91
	2012-13	188	184	83	101	93

*M=Male F=Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B. A. (Psychology)	100	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Defense services: 13

29. Student progression

Student progression	Against % enrolled
UG to PG	60-70 % Approx
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed	
• Campus selection	
• Other than campus recruitment	15%
Entrepreneurship/Self-employment	10 %

30. Details of Infrastructural facilities

- Library: Yes
- Internet facilities for Staff & Students: Yes
- Class rooms with ICT facility: Yes
- Laboratories: Yes

31. Number of students receiving financial assistance from college, university,

government or other agencies: 35

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:

33. Teaching methods adopted to improve student learning

- Lectures
- Group discussions
- Audio-Visual method
- Seminars, Workshop, Conference with participation of student.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

NSS unit of the college participated in different events activities like Blood Donation Camp, Eye Check up Camp, AIDS awareness programme.

35. SWOC analysis of the department and Future plans

Strength:

- Qualified faculty member.
- Well equipped laboratory.

Weakness:

- Lack of teaching and support staffs.

Opportunity:

- The discipline of Psychology is now becoming very popular with students.

Challenges:

- To attract the best students, as they are not aware of the increasing importance and demand of the subject

Future plan:

- Introduction of short term courses.

Evaluative Report of the Department

1. **Name of the department** : History
2. **Year of Establishment** : 1982
3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)** : UG
4. **Names of Interdisciplinary courses and the departments/units involved** : None
5. **Annual/ semester/choice based credit system (programme wise)** : Annual System
6. **Participation of the department in the courses offered by other departments** : Economics, Pol. Sc., Hindi, English, Philosophy etc.
7. **Courses in collaboration with other universities, industries, foreign institutions, etc.** : None
8. **Details of courses/programmes discontinued (if any) with reasons** : None
9. **Number of Teaching posts**

	sanctioned	Filled
Professors	-	-
Associate Professors	-	02
Asst. Professors	03	-

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Rama Nand Pandey	M.A., Ph.D.	Associate Professor	Ancient History & Culture	32	-
Dr. Ram Kishore Singh	M.A., M. Ed., Ph.D.	Associate Professor	Modern India	30	03

11. List of senior visiting faculty :

Dr. Rewati Raman, Associate Professor, Dr. R.M.L. S. College, Muzaffarpur.

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty :

13. Student -Teacher Ratio (programme wise) :

Programme	Year	Ratio
UG (History)	2015-16	68:1
	2014-15	63:1
	2013-14	67:1
	2012-13	62:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled :

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.

: Ph. D.-02

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received :

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received :

18. Research Centre /facility recognized by the University :

19. Publications:

- * a) Publication per faculty: 07
- * Number of papers published in peer reviewed journals (national / international) by faculty and students

Faculty Members	International	National
Dr. Rama Nand Pandey	-	02
Dr. Ram Kishore Singh	-	05

- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
 - * Monographs :
 - * Chapter in Books : 04
 - * Books Edited
 - * Books with ISBN/ISSN numbers with details of publishers :
- Dr. Ram Kishore Singh**
1. 1857 Revolt Causes and Impact, ISBN – 978-93-80310-03-9, New Generation, New Delhi – 110089, 2011.
 2. Art and Culture of Medieval India, ISBN – 978-93-80310-46-6, New Generation Press, Delhi – 110089, 2011.
- * Citation Index :
 - * SNIP :
 - * SJR :
 - * Impact factor :
 - * h-index :

20. Areas of consultancy and income generated: Nil

21. Faculty as members in

- a) National committees
- b) International Committees c) Editorial Boards.... :

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies

23. Awards/ Recognitions received by faculty and students

24. List of eminent academicians and scientists/ visitors to the department:

25. Seminars/ Conferences/Workshops organized & the source of funding

- a) National
b) International

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)		Applications received	Selected	Enrolled		Pass percentage
				*M	*F	
B. A. (History)	2015-16	485	481	313	168	96.3
	2014-15	351	315	181	134	95
	2013-14	342	331	196	135	94
	2012-13	363	343	222	121	92

*M=Male F=Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B. A. (History)	100	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : 13

29. Student progression

Student progression	Against % enrolled
UG to PG	60-70 % Approx
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed • Campus selection • Other than campus recruitment	15%
Entrepreneurship/Self-employment	10 %

30. Details of Infrastructural facilities

- a) Library: Yes
b) Internet facilities for Staff & Students: Yes
c) Class rooms with ICT facility: Yes

d) Laboratories: No

31. Number of students receiving financial assistance from college, university, government or other agencies: 36

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:

Departmental Seminar organized regularly

33. Teaching methods adopted to improve student learning

- Lectures
- Group discussions
- Audio-Visual method
- Seminars, Workshop, Conference with participation of student.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

NSS unit of the college participated in different events activities like Blood Donation Camp, Eye Check up Camp, AIDS awareness programme.

35. SWOC analysis of the department and Future plans

Strength:

- Qualified guest faculty member.

Weakness:

- Lack of teaching and supporting staff.

Opportunity:

- Job opportunity in Civil Service and competitive examinations.

Challenges:

- Communication skill of students.

Future plan:

- Introduction of PG programmes.
- Introduction of short term courses.

Evaluative Report of the Department

1. **Name of the department** : Sanskrit
2. **Year of Establishment** : 1982
3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)** : UG
4. **Names of Interdisciplinary courses and the departments/units involved** : None
5. **Annual/ semester/choice based credit system (programme wise)** : Annual system
6. **Participation of the department in the courses offered by other departments** : B. A., B., Com. & B. Sc.
7. **Courses in collaboration with other universities, industries, foreign institutions, etc.** : None
8. **Details of courses/programmes discontinued (if any) with reasons**
9. **Number of Teaching posts**

	sanctioned	Filled
Professors	-	-
Associate Professors	-	01
Asst. Professors	01	-

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Sachida Nand Singh	M.A., Ph.D.	Associate Professor	Sanskrit Poetic	32	-

11. List of senior visiting faculty :
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty :
13. Student -Teacher Ratio (programme wise) :
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled :
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.
: Ph. D.: 01
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: None
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received:
18. Research Centre /facility recognized by the University :
19. Publications:
- * a) Publication per faculty : 02
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
 - * Monographs :
 - * Chapter in Books :
 - * Books Edited :
 - * Books with ISBN/ISSN numbers with details of publishers :
 - * Citation Index :
 - * SNIP :
 - * SJR :
 - * Impact factor :
 - * h-index :
20. Areas of consultancy and income generated: Nil
21. Faculty as members in
- a) National committees
 - b) International Committees c) Editorial Boards....

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme:
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies

23. Awards/ Recognitions received by faculty and students**24. List of eminent academicians and scientists/ visitors to the department:****25. Seminars/ Conferences/Workshops organized & the source of funding**

- a) National
- b) International

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage	
			*M	*F		
B. A. (Sanskrit)	2015-16	09	08	07	01	100
	2014-15	01	01	01	00	100
	2013-14	02	02	02	00	100
	2012-13	02	01	01	01	100

*M=Male F=Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B. A. (Sanskrit)	100 %	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?:38

29. Student progression

Student progression	Against % enrolled
UG to PG	50-60 % Approx
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed	-
<ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	
Entrepreneurship/Self-employment	50

30. Details of Infrastructural facilities

- a) Library: Yes
- b) Internet facilities for Staff & Students: Yes
- c) Class rooms with ICT facility: Yes
- d) Laboratories: N. A.

31. Number of students receiving financial assistance from college, university, government or other agencies: 01**32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:****33. Teaching methods adopted to improve student learning**

- Lectures
- Group discussions
- Slide, Projection
- Audio-Visual class
- Seminars, Workshop, Conference with participation of student.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : Through NSS.**35. SWOC analysis of the department and Future plans****Strength:**

- Well qualified faculty member.
- Oldest department.

Weakness:

- Lack of faculty & support staff.
- Poor enrollment.

Opportunity:

- Teaching and different competitive examinations.

Challenges:

- To enhance fluency in English communication in rural students.

Future plan:

- Introducing P.G Programme.

Evaluative Report of the Department

1. **Name of the department** : Hindi
2. **Year of Establishment** : 1967
3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)** : UG
4. **Names of Interdisciplinary courses and the departments/units involved** : None
5. **Annual/ semester/choice based credit system (programme wise)** : Annual System
6. **Participation of the department in the courses offered by other departments** : B. A., B. Com & B. Sc.
7. **Courses in collaboration with other universities, industries, foreign institutions, etc.** : None
8. **Details of courses/programmes discontinued (if any) with reasons**
9. **Number of Teaching posts**

	sanctioned	Filled
Professors	-	-
Associate Professors	-	02
Asst. Professors	04	-

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Beni Prasad Sinha	M.A., Ph.D.	Associate Professor	Surdash	44	
Dr. Devki Nandan Rai	M.A., Ph.D.	Associate Professor	Surdash	33	

11. List of senior visiting faculty : Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil

13. Student -Teacher Ratio (programme wise) :

Programme	Year	Ratio
UG (Hindi)	2015-16	64:1
	2014-15	56:1
	2013-14	58:1
	2012-13	54:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.

: Ph. D. - 01

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received :

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received :

18. Research Centre /facility recognized by the University: Publication grant facility is available by the university

19. Publications:

* a) **Publication per faculty** : 02

- * Number of papers published in peer reviewed journals (national / international) by faculty and students
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
 - * Monographs :
 - * Chapter in Books :
Dr. Abdul Rab Ansari :
 - * Books Edited
 - * Books with ISBN/ISSN numbers with details of publishers:
 - * Citation Index :
 - * SNIP :
 - * SJR :
 - * Impact factor :
 - * h-index :
- 20. Areas of consultancy and income generated:** Journalism, free counseling.
- 21. Faculty as members in**
- a) National committees
 - b) International Committees c) Editorial Boards....
- 22. Student projects**
- a) **Percentage of students who have done in-house projects including inter departmental/programme:** Nil
 - b) **Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies**
- 23. Awards/ Recognitions received by faculty and students**
- 24. List of eminent academicians and scientists/ visitors to the department:**
- 25. Seminars/ Conferences/Workshops organized & the source of funding**
- a) **National** -
 - b) **International** -

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage	
			*M	*F		
B. A. (Hindi)	2015-16	166	163	75	108	95.5
	2014-15	68	65	21	44	93
	2013-14	76	74	29	45	94
	2012-13	102	100	27	73	92

*M=Male F=Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B. A. (Hindi)	100	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : 04

29. Student progression

Student progression	Against % enrolled
UG to PG	50-60 % Approx
PG to M.Phil.	-
PG to Ph.D.	10 %
Ph.D. to Post-Doctoral	-
Employed	
• Campus selection	
• Other than campus recruitment	15%
Entrepreneurship/Self-employment	30%

30. Details of Infrastructural facilities

- a) **Library:** Yes
b) **Internet facilities for Staff & Students:** Yes
c) **Class rooms with ICT facility:** Yes
d) **Laboratories:** N. A.

31. Number of students receiving financial assistance from college, university, government or other agencies: 04

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

33. Teaching methods adopted to improve student learning

- Lectures
- Group discussions
- Slide, Projection
- Seminars, Workshop, Conference with participation of student.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities.

Department of Hindi encourages the students in social activities and extension services.

35. SWOC analysis of the department and Future plans

Strength:

- Well Qualified faculty member.

Weakness:

- Lack of support faculty and staff

Opportunity:

- Research oriented activities with students.
- Orientation of students for creative writing.
- Different competitive examinations.

Challenges:

- The attendance of the students is irregular and also the understanding levels of the students are different due to their backgrounds, however, teachers try to resolve their problems.

Future plan:

- Introduction of PG programme.
- Introduction of add-on courses like Journalism and Mass Communication.

Evaluative Report of the Department

1. **Name of the department** : English
2. **Year of Establishment** : 1973
3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)** : UG
4. **Names of Interdisciplinary courses and the departments/units involved** : None
5. **Annual/ semester/choice based credit system (programme wise)** : Annual System
6. **Participation of the department in the courses offered by other departments** : B. A., B. Com & B. Sc.
7. **Courses in collaboration with other universities, industries, foreign institutions, etc.** : None
8. **Details of courses/programmes discontinued (if any) with reasons**
9. **Number of Teaching posts**

	sanctioned	Filled
Professors	-	-
Associate Professors	-	01
Asst. Professors	02	-

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Sudist Prasad Singh	M.A., Ph.D.	Associate Professor	Criticism	34	03

Dr. Ramnath Singh	M.A., Ph.D.	Guest Faculty			
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11. List of senior visiting faculty : None
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : None
13. Student -Teacher Ratio (programme wise) :

Programme	Year	Ratio
UG (English)	2015-16	31:1
	2014-15	28:1
	2013-14	27:1
	2012-13	25:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.
: Ph. D. - 01
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received :
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received :
18. Research Centre /facility recognized by the University:
19. Publications:
- * a) Publication per faculty : 02
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
 - * Monographs :
 - * Chapter in Books :
 - * Books Edited
 - * Books with ISBN/ISSN numbers with details of publishers:
 - * Citation Index :
 - * SNIP :

- * SJR :
- * Impact factor :
- * h-index :

20. Areas of consultancy and income generated:

21. Faculty as members in

- a) National committees
- b) International Committees c) Editorial Boards....

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme:
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies

23. Awards/ Recognitions received by faculty and students

Award received by faculty

24. List of eminent academicians and scientists/ visitors to the department:

25. Seminars/ Conferences/Workshops organized & the source of funding

- a) National -
- b) International -

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage	
			*M	*F		
B. A. (English)	2011-12	46	43	18	25	94.5
	2012-13	08	08	05	03	100
	2013-14	01	01	01	00	100
	2014-15	-	-	-	-	-

*M=Male F=Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B. A. (English)	100	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? :

29. Student progression

Student progression	Against % enrolled
UG to PG	50-60 % Approx
PG to M.Phil.	-
PG to Ph.D.	10 %
Ph.D. to Post-Doctoral	-
Employed	
• Campus selection	
• Other than campus recruitment	15%
Entrepreneurship/Self-employment	20%

30. Details of Infrastructural facilities

a) Library: Yes

b) Internet facilities for Staff & Students: Yes

c) Class rooms with ICT facility: Yes

d) Laboratories: No

31. Number of students receiving financial assistance from college, university, government or other agencies: 05

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : Departmental Seminar organized regularly.

33. Teaching methods adopted to improve student learning

- Lectures
- Group discussions
- Slide, Projection
- Seminars, Workshop, Conference with participation of student.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities.

- Department of Hindi encourages the students in social activities and extension services.

35. SWOC analysis of the department and Future plans

Strength:

- Well Qualified faculty member.

Weakness:

- Lack of teaching and support staffs

Opportunity:

- Orientation of students for creative writing.
- Different competitive examinations.

Challenges:

- To enrich the knowledge of English among the mass.

Future plan:

- Introduction of PG programme.
- To facilitate with departmental library.
- To pursue for ICT facilities in the department.
- To organize seminar/workshops.

Evaluative Report of the Department

1. **Name of the department** : Geography
2. **Year of Establishment** : 1973
3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)** : UG
4. **Names of Interdisciplinary courses and the departments/units involved** : None
5. **Annual/ semester/choice based credit system (programme wise)** : Annual system
6. **Participation of the department in the courses offered by other departments** : Psychology, Pol. Sc, Philosophy etc.,
7. **Courses in collaboration with other universities, industries, foreign institutions, etc.** : No
8. **Details of courses/programmes discontinued (if any) with reasons** : No
9. **Number of Teaching posts**

	sanctioned	Filled
Professors	-	-
Associate Professors	-	01
Asst. Professor	01	-

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Ram Naresh Sharan	M.A., Ph.D.	Associate Professor	Agriculture & Land	36	

11. List of senior visiting faculty :

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : Nil

13. Student -Teacher Ratio (programme wise) :

Programme	Year	Ratio
UG (Geography)	2015-16	16:1
	2014-15	19:1
	2013-14	23:1
	2012-13	14:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled :

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.

: Ph. D.: 01

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received :

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received:

18. Research Centre /facility recognized by the University:

19. Publications:

* a) Publication per faculty: 02

* Number of papers published in peer reviewed journals (national / international) by faculty and students

National Journal: 02

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

* Monographs :

* Chapter in Books :

* Books Edited :

* Books with ISBN/ISSN numbers with details of publishers:

* Citation Index :

* SNIP :

* SJR :

* Impact factor :

* h-index :

20. Areas of consultancy and income generated:

21. Faculty as members in

- a) National committees
- b) International Committees
- c) Editorial Board

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme: 100%
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: Nil

23. Awards/ Recognitions received by faculty and students

24. List of eminent academicians and scientists/ visitors to the department:

25. Seminars/ Conferences/Workshops organized & the source of funding

- a) National :
- b) International :

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage	
			*M	*F		
B. A. (Geography)	2011-12	12	09	07	02	96
	2012-13	14	11	06	05	93
	2013-14	13	10	05	05	92
	2014-15	11	10	07	03	91

*M=Male F=Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B. A. (Geography)	100	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

29. Student progression

Student progression	Against % enrolled
UG to PG	60-70 % Approx
PG to M.Phil.	-
PG to Ph.D.	10 %
Ph.D. to Post-Doctoral	-
Employed	20%
<ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	
Entrepreneurship/Self-employment	15%

30. Details of Infrastructural facilities

- a) Library: Yes
- b) Internet facilities for Staff & Students: Yes
- c) Class rooms with ICT facility: No
- d) Laboratories: N.A.

31. Number of students receiving financial assistance from college, university, government or other agencies:

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:

33. Teaching methods adopted to improve student learning

- Lectures
- Group discussions
- Seminars, Workshop, Conference with participation of student.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

Participation in NSS and Cultural activities.

35. SWOC analysis of the department and Future plans

Strength:

- Well Qualified faculty member.
- Better lab facilities for the students.

Weakness:

- Lack of support staff.
- Modern equipment required

Opportunity:

- Main paper in BPSC & UPSC examination.

Challenges:

- Poor turn-up of students.

Future plan:

- Starting of P.G Programme.
- Teaching of Tirhuta Script

Evaluative Report of the Department

1. **Name of the department** : Urdu
2. **Year of Establishment** : 1973
3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)** : UG
4. **Names of Interdisciplinary courses and the departments/units involved** :
5. **Annual/ semester/choice based credit system (programme wise)** : Annual system
6. **Participation of the department in the courses offered by other departments** : B. A., B. Sc.
7. **Courses in collaboration with other universities, industries, foreign institutions, etc.** : No
8. **Details of courses/programmes discontinued (if any) with reasons** : N.A.
9. **Number of Teaching posts**

	sanctioned	Filled
Professors	-	-
Associate Professors	-	01
Asst. Professor	02	01

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Md. Ashraf Imam	M.A., Ph.D.	Associate Professor	ALLAMA IQBAL	30	02
Dr. Md. Ali Neyazi	M.A., Ph.D.	Associate Professor		25	-

11. List of senior visiting faculty :
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil
13. Student -Teacher Ratio (programme wise) :

Programme	Year	Ratio
UG (Urdu)	2015-16	8:1
	2014-15	6:1
	2013-14	4:1
	2012-13	7:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled :
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.
: Ph. D.: 02
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received :
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received :
18. Research Centre /facility recognized by the University :
19. Publications:

- * a) Publication per faculty : 15
- * Number of papers published in peer reviewed journals (national / international) by faculty and students:

Faculty Members	International	National
Dr. Md. Ashraf Imam	-	12
Dr. Md. Ali Neyazi	-	02

- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- * Monographs :
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers: 03
Dr. Md. Ashraf Imam

1. PARA-E-FAN, A critical topic in Urdu Language and Literature.

2. TARE JUNOO, Self writing Gazals Collection.

- * Citation Index :
- * SNIP :
- * SJR :
- * Impact factor :
- * h-index :

20. Areas of consultancy and income generated: Nil**21. Faculty as members in**

- a) National committees :
- b) International Committees
- c) Editorial Boards....

Dr. Md. Ashraf Imam

- 1. Member of Editorial Board, Sub Divisional level Sahitya Parishad & Mahotashav.
- 2. Chief Editor, Hindi Monthly Magazine, Khabrein Bihar Ki.

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme:
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: Nil

23. Awards/ Recognitions received by faculty and students**24. List of eminent academicians and scientists/ visitors to the department:****25. Seminars/ Conferences/Workshops organized & the source of funding**

- a) National :
- b) International :

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B. A. (Urdu)	2015-16	02	02	00	100
	2014-15	08	08	04	100
	2013-14	01	01	01	100
	2012-13	-	-	-	100

*M=Male F=Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B. A. (Urdu)	100	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ?

29. Student progression

Student progression	Against % enrolled
UG to PG	50%
PG to M.Phil.	-
PG to Ph.D.	20 %
Ph.D. to Post-Doctoral	-
Employed	
• Campus selection	
• Other than campus recruitment	20%
Entrepreneurship/Self-employment	10 %

30. Details of Infrastructural facilities

- Library: Yes
- Internet facilities for Staff & Students: Yes
- Class rooms with ICT facility: Yes
- Laboratories: N. A.

31. Number of students receiving financial assistance from college, university, government or other agencies:

03 (three) SC, ST & OBC students received scholarship from Government of Bihar.

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : Nil

33. Teaching methods adopted to improve student learning

- Lectures
- Group discussions
- Seminars, Workshop, Conference with participation of student.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : Through NSS.

35. SWOC analysis of the department and Future plans**Strength:**

- Qualified faculty member.

Weakness:

- Lack of support staff.
- Poor turnout of students.

Opportunity:

- We can start training in Urdu script writing for Urdu films.

Challenges:

- To enhance fluency in English communication in rural students.
- To enhance the number of students in U.G. class.

Future plan:

- Introduction of PG programmes.

Evaluative Report of the Department

1. Name of the department : BCA
2. Year of Establishment :
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG
4. Names of Interdisciplinary courses and the departments/units involved :
5. Annual/ semester/choice based credit system (programme wise) : Annual system
6. Participation of the department in the courses offered by other departments : Physics, Mathematics
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : No
8. Details of courses/programmes discontinued (if any) with reasons : N.A.
9. Number of Teaching posts

	sanctioned	Filled
Professors	-	-
Associate Professors	-	
Asst. Professor	-	

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Ms. Dhanshree	MCA	Guest Faculty	Programming	05	
Mr. Chandra Bhushan	MCA	Guest Faculty	Software Engineering	05	

11. List of senior visiting faculty :
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil
13. Student -Teacher Ratio (programme wise) :

Programme	Year	Ratio
BCA	2015-16	13:1
	2014-15	12:1
	2013-14	-
	2012-13	-

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled :
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.
: Ph. D.:
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received :
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received :
18. Research Centre /facility recognized by the University :
19. Publications:
- * a) Publication per faculty : 02
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students:
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
 - * Monographs :
 - * Chapter in Books
 - * Books Edited
 - * Books with ISBN/ISSN numbers with details of publishers:
 - * Citation Index :
 - * SNIP :
 - * SJR :
 - * Impact factor :
 - * h-index :

20. **Areas of consultancy and income generated:** Nil
21. **Faculty as members in**
- National committees :
 - International Committees
 - Editorial Boards....
22. **Student projects**
- Percentage of students who have done in-house projects including inter departmental/programme:
 - Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: Nil
23. **Awards/ Recognitions received by faculty and students**
24. **List of eminent academicians and scientists/ visitors to the department:**
25. **Seminars/ Conferences/Workshops organized & the source of funding**
- National :
 - International :
26. **Student profile programme/course wise:**

Name of the Course/programme (refer question no. 4)		Applications received	Selected	Enrolled		Pass percentage
				*M	*F	
BCA	2015-16	26	26	21	05	100
	2014-15	14	12	09	03	100
	2013-14	-	-	-	-	-
	2012-13	-	-	-	-	-

*M=Male F=Female

27. **Diversity of Students**

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
BCA	100	-	-

28. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ?**

29. Student progression

Student progression	Against % enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed	
<ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities

- a) Library: Yes
- b) Internet facilities for Staff & Students: Yes
- c) Class rooms with ICT facility: Yes
- d) Laboratories: Computer Lab

31. Number of students receiving financial assistance from college, university, government or other agencies: 10**32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : Nil****33. Teaching methods adopted to improve student learning**

- Lectures
- Group discussions
- Seminars, Workshop, Conference with participation of student.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : Through NSS.**35. SWOC analysis of the department and Future plans****Strength:**

- Qualified faculty member.

Weakness:

- Lack of support staff.
- Poor turnout of students.

Opportunity:**Challenges:**

- To enhance fluency in English communication in rural students.
- To enhance the number of students in U.G. class.

Future plan:

- Introduction of PG programmes.

Evaluative Report of the Department

1. **Name of the department** : BBA
2. **Year of Establishment** :
3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)** : UG
4. **Names of Interdisciplinary courses and the departments/units involved** :
5. **Annual/ semester/choice based credit system (programme wise)** : Annual system
6. **Participation of the department in the courses offered by other departments** :
7. **Courses in collaboration with other universities, industries, foreign institutions, etc.** : No
8. **Details of courses/programmes discontinued (if any) with reasons** : N.A.
9. **Number of Teaching posts**

	sanctioned	Filled
Professors	-	-
Associate Professors	-	
Asst. Professor	-	

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mr. Pankaj Kumar	MBA	Guest Faculty	Marketing	08	
Vibhakar	MBA	Guest Faculty	Sales	06	

11. **List of senior visiting faculty** :

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil

13. Student -Teacher Ratio (programme wise) :

Programme	Year	Ratio
BBA	2015-16	12:1
	2014-15	14:1
	2013-14	-
	2012-13	-

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled :

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.

: PG -02

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received :

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received :

18. Research Centre /facility recognized by the University :

19. Publications:

- * a) Publication per faculty : 04
- * Number of papers published in peer reviewed journals (national / international) by faculty and students:
- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- * Monographs :
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers:
- * Citation Index :
- * SNIP :
- * SJR :
- * Impact factor :
- * h-index :

20. Areas of consultancy and income generated: Nil

21. Faculty as members in

- a) National committees :
- b) International Committees
- c) Editorial Boards....

22. Student projects

- a) **Percentage of students who have done in-house projects including inter departmental/programme: 100%**
- b) **Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: Nil**

23. Awards/ Recognitions received by faculty and students**24. List of eminent academicians and scientists/ visitors to the department:****25. Seminars/ Conferences/Workshops organized & the source of funding**

- a) **National** :
- b) **International** :

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)		Applications received	Selected	Enrolled		Pass percentage
				*M	*F	
BCA	2015-16	12	12	08	04	100
	2014-15	14	14	11	03	100
	2013-14	-	-	-	-	-
	2012-13	-	-	-	-	-

*M=Male F=Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
BBA	100	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ?**29. Student progression**

Student progression	Against % enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities

- a) Library: Yes
- b) Internet facilities for Staff & Students: Yes
- c) Class rooms with ICT facility: Yes
- d) Laboratories: N.A.

31. Number of students receiving financial assistance from college, university, government or other agencies: 06

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : Nil

33. Teaching methods adopted to improve student learning

- Lectures
- Group discussions
- Seminars, Workshop, Conference with participation of student.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : Through NSS.

35. SWOC analysis of the department and Future plans

Strength:

- Qualified faculty member.

Weakness:

- Lack of support staff.
- Poor turnout of students.

Opportunity:

Challenges:

- To enhance fluency in English communication in rural students.
- To enhance the number of students in U.G. class.

Future plan:

- Introduction of PG programmes.

MUNESHWAR SINGH MUNESHWARI SAMTA MAHAVIDYALAYA**JANDAHA (VAISHALI)****(A Constituent unit of B. R. Ambedkar Bihar University, Muzaffarpur)****OFFICE OF THE PRINCIPAL**

Ref.. SII-11/148

Date : 23/12/2015

Declaration by the Head of the institution

I certify that the data included in this Self-study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Signature of the Head of the institution

**M.S.M. SAMTA MAHAVIDYALAYA
JANDAHA (VAISHALI)**

Place: Jandaha, Hajipur, Vaishali

Date: 23.12.2015

Certificate of Compliance

(Affiliated/Constituent/Autonomous Colleges and Recognized Institutions)

This is to certify that **Muneshwar Singh Muneshwari Mahavidyalaya, Jandaha**

(Name of the institution) fulfils all norms

1. Stipulated by the affiliating University and/or
2. Regulatory Council/Body [such as UGC, NCTE, AICTE, MCI, DCI, BCI, etc]
and
3. The affiliation and recognition [if applicable] is valid as on date.

In case the affiliation/recognition are conditional, then a detailed enclosure with regard to compliance of conditions by the institution will be sent.

It is noted that NAAC's accreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or Recognition by the Regulatory Council, as the case may be.

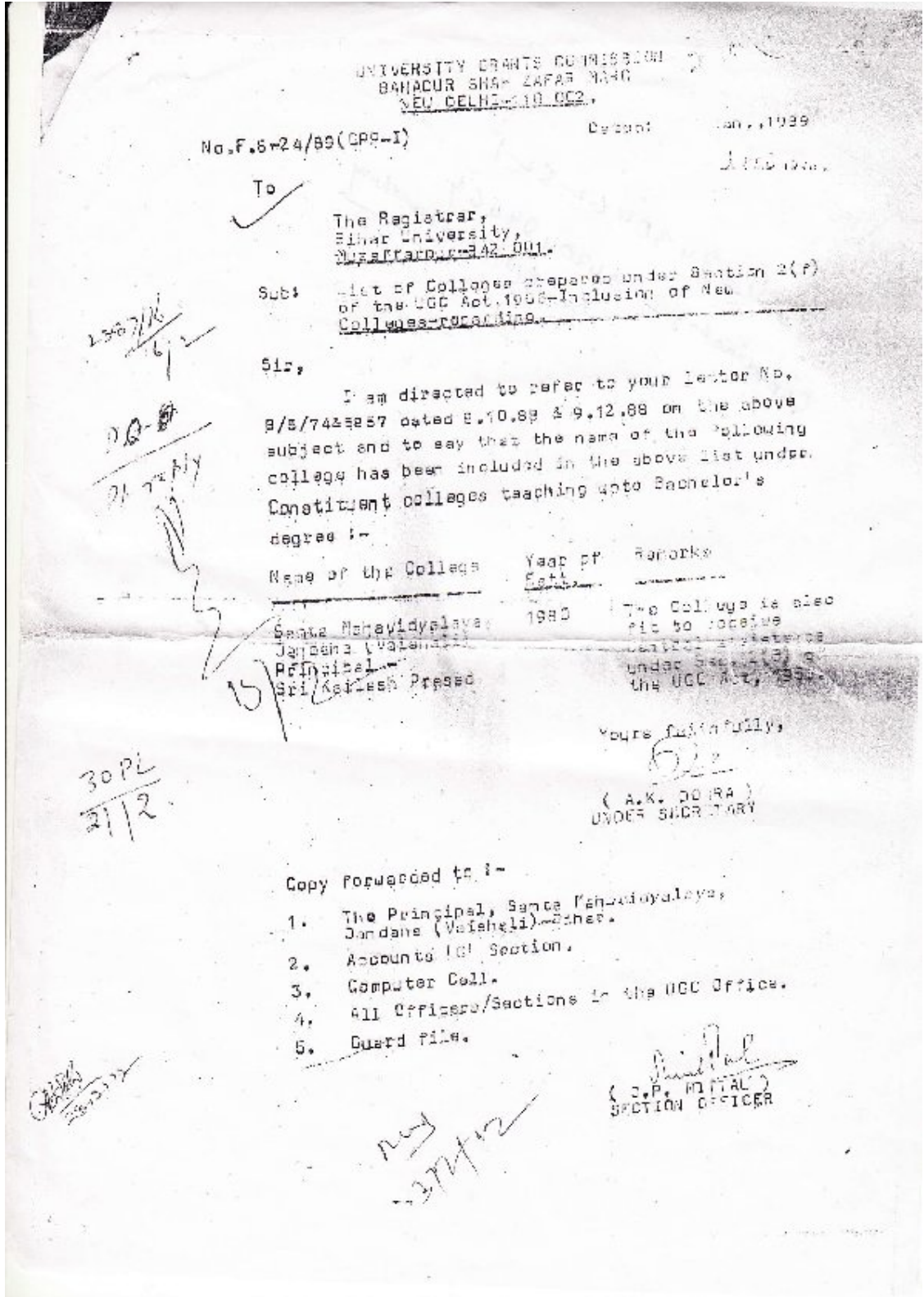
In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the college website.

Date: 23.12.2015

Principal / Head of the Institution

Place: Jandaha, Vaishali

Dr. Bishwa Mitra Prasad Chaudhary



Certificate of AISHE: 2014-15

